

Part Time Courses 2011 - 2012

New Courses

from January 2012

**adult
learning**
BUCKINGHAMSHIRE

Courses at MISSENDEN ABBEY, Great Missenden

Course Title	Level	Code	Venue	Day	Time	Start	Length	Cost		
ART										
Portraits Masterclass	3	SIAR05A	Missenden Abbey, Gt Missenden	M	0930-1500	09-Jan-12	20wks	£325	10wks	
Mixed Media	M	S2AR04A	Missenden Abbey, Gt Missenden	Tu	0930-1500	10-Jan-12	20wks	£250	10wks	
Watercolour Masterclass	3	S2AR03A	Missenden Abbey, Gt Missenden	Tu	0930-1500	10-Jan-12	20wks	£250	10wks	
Drawing & Painting for Beginners	1	S3AR03A	Missenden Abbey, Gt Missenden	W	0930-1500	11-Jan-12	20wks	£250	10wks	
Life Drawing Masterclass	3	S5AR03A	Missenden Abbey, Gt Missenden	F	0930-1500	13-Jan-12	20wks	£340	10wks	
Calligraphy for Relaxation	M	S4AR03A	Missenden Abbey, Gt Missenden	Th	0930-1500	19-Apr-12	5wks	£125		
CRAFT										
Jewellery Making	1-2	S1CR01A	Missenden Abbey, Gt Missenden	M	0930-1500	09-Jan-12	20wks	£255	10wks	
Jewellery Making - Precious Metal Clay	M	S1CR02A	Missenden Abbey, Gt Missenden	M	1930-2130	09-Jan-12	20wks	£107	10wks	
Beaded Fashion Jewellery	2-3	S3CR01A	Missenden Abbey, Gt Missenden	W	1930-2130	11-Jan-12	20wks	£100	10wks	
FLORISTRY										
Springtime Flowers for all Occasions	1	S3FW05A	Missenden Abbey, Gt Missenden	W	0930-1230	11-Jan-12	5wks	£80		
Contemporary Floristry	M	S4FW03A	Missenden Abbey, Gt Missenden	Th	0930-1500	24-May-12	5wks	£150		
TEXTILES										
Learn to Knit	1	SITX03A	Missenden Abbey, Gt Missenden	M	1930-2130	09-Jan-12	10wks	£100		
Embroidery - Adventures in Stitch	1-2	S4TX02A	Missenden Abbey, Gt Missenden	Th	1000-1500	12-Jan-12	10wks	£225		
Knitting with Wire, Beads & Threads	1-2	SITX04A	Missenden Abbey, Gt Missenden	M	1930-2130	16-Apr-12	10wks	£100		

SKILLS FOR LIFE

Course Title	Level	Code	Venue	Day	Time	Start	Length	Cost		
ENGLISH										
English - National Test - Fast Track	1	N2LI35F	Millbrook ALC, High Wyc	Tu	1000-1300	03-Apr-12	3wks	Free		
	1	N2LI36F	Millbrook ALC, High Wyc	Tu	1000-1300	03-Jul-12	3wks	Free		
First Steps Towards English GCSE	1-2	N3LI35S	Millbrook ALC, High Wyc	W	1000-1300	04-Jul-12	3wks	Free		
English - Are You Ready for GCSE?	2	N3LI36A	Millbrook ALC, High Wyc	W	1245-1445	11-Jul-12	1day	Free		
MATHS										
Maths - National Test - Fast Track	1	N5NM14F	Millbrook ALC, High Wyc	F	0930-1200	22-Apr-12	4wks	Free		

We have classes at different levels for English and Maths at Amersham, Aylesbury (Quarrendon and Healthy Living Centre), Buckingham, Burnham, Chesham, High Wycombe, (Highcrest and Millbrook). To find the right class for you call us on: 01296 398957 (Aylesbury/Chilterns) 01494 475975 (Vycombe/Burnham).

ENGLISH AS A FOREIGN LANGUAGE

EFL Preliminary and Elementary (Twice Weekly)	1	A8EF32N	Gerrards Cross Memorial Ctr	W/Th	0930-1130	11-Jan-12	20wks	£320	10wks	
EFL First Certificate (Twice Weekly)	2	A8EF31N	Gerrards Cross Memorial Ctr	Tu/Th	0930-1130	10-Jan-12	20wks	£320	10wks	
EFL Advanced (Twice Weekly)	3	A8EF16N	Gerrards Cross Memorial Ctr	M/Th	1215-1415	09-Jan-12	20wks	£320	10wks	

WORLD OF WORK

Diploma in Accounting (AAT)	3	Z8BW02F	Chesham ALC	W/Th	1830-2130	11-Jan-12	36wks	£1,145	*
	3	N8BW01F	Millbrook ALC, High Wyc	M/Tu	0930-1230	09-Jan-12	36wks	£1,145	*
	3	Q8BW01F	Quarrendon ALC, Aylesbury	M/W	1830-2130	09-Jan-12	36wks	£1,145	*
C&G Accounts	1		Millbrook ALC, High Wyc	Tu	1230-1630	10-Jan-12	10wks	£115	*
	1		Quarrendon ALC, Aylesbury	Tu	1830-2130	10-Jan-12	10wks	£115	*
C&G 7303 Award in Preparing to Teach	4	D4TR13F	Beaconsfield ALC	Th	1200-1430	08-Mar-12	14wks	£350	*
	4	J2TR14F	Highcrest ALC, High Wyc	Tu	1900-2130	06-Mar-12	14wks	£350	*
	4	Q6TR10F	Quarrendon ALC, Aylesbury	Sa	1000-1530	03-Mar-12	7wks	£350	*

Additional AAT courses will be available including Diploma in Accounting (AAT) Level 4. Please contact us on 01296 383857 or visit www.adultlearningbcc.ac.uk for more information.

CHILDCARE

CACHE - Certificate for the Children & Young People's Workforce	2	N2CC010F	Millbrook ALC, High Wyc	Tu	0930-1400	10-Jan-12	36wks	£922	*
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We also have CACHE childcare courses in High Wycombe at Level 1 and Level 3. Call 0845 045 40 40 or visit www.adultlearningbcc.ac.uk

* Denotes exam fee included

COMPUTING

Course Title	Level	Code	Venue	Day	Time	Start	Length	Cost		
BEGINNERS COMPUTER COURSES										
Computers for the Terrified	E	ZIIT172A	Chesham ALC	M	1200-1400	09-Jan-12	8wks	£64		
	E	ZIIT173A	Chesham ALC	M	1930-2130	16-Apr-12	8wks	£64		
	E	Z2IT168A	Chesham ALC	Tu	0930-1130	01-May-12	8wks	£64		
	E	N3IT168A	Millbrook ALC, High Wyc	W	1230-1430	22-Feb-12	8wks	£64		
	E	N3IT169A	Millbrook ALC, High Wyc	W	1930-2130	22-Feb-12	8wks	£64		
	E	Q5IT171A	Quarrendon ALC, Aylesbury	F	0930-1130	27-Jan-12	8wks	£64		
	E	P3IT58A	Stokenchurch ALC	W	1230-1430	25-Jan-12	8wks	£64		
First Click - Computer Course	E	F2IT86A	Amersham ALC	Tu	0930-1130	10-Jan-12	2wks	£12		
	E	F2IT87A	Amersham ALC	Tu	0930-1130	06-Mar-12	2wks	£12		
	E	F2IT170A	Amersham ALC	Tu	1200-1400	22-May-12	2wks	£12		
	E	Z2IT166A	Chesham ALC	Tu	1200-1400	21-Feb-12	2wks	£12		
	E	ZIIT167A	Chesham ALC	M	0930-1130	23-Apr-12	2wks	£12		
	E	Z5IT166A	Chesham ALC	F	1230-1430	22-Jun-12	2wks	£12		
	E	N5IT175A	Millbrook ALC, High Wyc	F	1200-1400	13-Jan-12	2wks	£12		
	E	N5IT177A	Millbrook ALC, High Wyc	F	1200-1400	09-Mar-12	2wks	£12		
	E	Q5IT169A	Quarrendon ALC, Aylesbury	F	0930-1130	13-Jan-12	2wks	£12		
	E	Q5IT175A	Quarrendon ALC, Aylesbury	F	0930-1130	22-Jun-12	2wks	£12		
	E	P3IT57A	Stokenchurch ALC	W	1230-1430	11-Jan-12	2wks	£12		
	E	P3IT61A	Stokenchurch ALC	W	1230-1430	20-Jun-12	2wks	£12		
	E	RIIT124A	Winslow ALC	M	1230-1430	12-Mar-12	2wks	£12		
Create Save & Print your Documents (Office 2003)	E	RIIT125A	Winslow ALC	M	1000-1200	16-Apr-12	5wks	£40		
Create Save & Print your Documents (Office 2010)	E	NIIT163A	Millbrook ALC, High Wyc	M	0945-1145	16-Apr-12	5wks	£40		
Create Save & Print your Documents (Office 2010)	E	F2IT169A	Amersham ALC	Tu	1200-1400	17-Apr-12	5wks	£40		
Beginners Computer Certificate - Part 1	E1	N5IT178F	Millbrook ALC, High Wyc	F	0930-1130	20-Apr-12	10wks	£65	*	
	E1	Q5IT174F	Quarrendon ALC, Aylesbury	F	1200-1400	20-Apr-12	10wks	£65	*	
Beginners Computer Certificate - Part 2	E2	Z2IT149F	Chesham ALC	Tu	1930-2130	10-Jan-12	10wks	£65	*	
	E2	Z5IT149F	Chesham ALC	F	1230-1430	13-Jan-12	10wks	£65	*	
	E2	A2IT164F	Gerrards Cross Memorial Ctr	Tu	1230-1430	10-Jan-12	10wks	£65	*	
	E2	A3IT163F	Gerrards Cross Memorial Ctr	W	1215-1415	11-Jan-12	10wks	£65	*	
	E2	J4IT105F	High Wycombe New Library	Th	1230-1430	12-Jan-12	10wks	£65	*	
	E2	N4IT167F	Millbrook ALC, High Wyc	Th	1245-1445	12-Jan-12	10wks	£65	*	

COMPUTING

Course Title	Level	Code	Venue	Day	Time	Start	Length	Cost	
Beginners Computer Certificate - Part 2	E2	N4IT168F	Millbrook ALC, High Wyc	Th	1930-2130	12-Jan-12	10wks	£65	*
	E2	Q3IT173F	Quarrendon ALC, Aylesbury	W	1200-1400	11-Jan-12	10wks	£65	*
	E2	P3IT56F	Stokenchurch ALC	W	1000-1200	11-Jan-12	10wks	£65	*
	E2	R4IT106F	Winslow ALC	Th	1000-1200	12-Jan-12	10wks	£65	*
	E2	R4IT108F	Winslow ALC	Th	1930-2130	12-Jan-12	10wks	£65	*
Beginners Computer Certificate - Part 3	E3	A2IT165F	Gerrards Cross Memorial Ctr	Tu	1230-1430	17-Apr-12	10wks	£65	*
	E3	A3IT165F	Gerrards Cross Memorial Ctr	W	1215-1415	18-Apr-12	10wks	£65	*
	E3	J4IT107F	High Wycombe New Library	Th	1230-1430	19-Apr-12	10wks	£65	*
	E3	N5IT174F	Millbrook ALC, High Wyc	F	0930-1130	13-Jan-12	10wks	£65	*
	E3	N4IT169F	Millbrook ALC, High Wyc	Th	1245-1445	19-Apr-12	10wks	£65	*
	E3	N4IT170F	Millbrook ALC, High Wyc	Th	1930-2130	19-Apr-12	10wks	£65	*
	E3	Q3IT176F	Quarrendon ALC, Aylesbury	W	1200-1400	18-Apr-12	10wks	£65	*
	E3	P3IT59F	Stokenchurch ALC	W	1000-1200	18-Apr-12	10wks	£65	*
	E3	R4IT110F	Winslow ALC	Th	1000-1200	19-Apr-12	10wks	£65	*
	E3	R4IT112F	Winslow ALC	Th	1930-2130	19-Apr-12	10wks	£65	*
Computers for the not so Terrified	I	F2IT167A	Amersham ALC	Tu	1200-1400	10-Jan-12	8wks	£80	
	I	Z4IT160A	Chesham ALC	Th	1200-1400	12-Jan-12	8wks	£80	
	I	ZIIT149A	Chesham ALC	M	1200-1400	16-Apr-12	8wks	£80	
	I	B2IT163A	Evreham ALC, Iver	Tu	0930-1130	10-Jan-12	8wks	£80	
	I	N3IT171A	Millbrook ALC, High Wyc	W	1230-1430	09-May-12	8wks	£80	
	I	Q5IT173A	Quarrendon ALC, Aylesbury	F	0930-1130	20-Apr-12	8wks	£80	
	I	P3IT60A	Stokenchurch ALC	W	1230-1430	18-Apr-12	8wks	£80	
	I	R1IT122A	Winslow ALC	M	1230-1430	09-Jan-12	8wks	£80	
	Computing for Pleasure - 2	2	B3IT104A	Evreham ALC, Iver	W	0930-1130	01-Feb-12	5wks	£50

DIGITAL CAMERAS

Digital Cameras 1 - Uploading your Photos	E	Z2IT163A	Chesham ALC	Tu	0930-1130	10-Jan-12	5wks	£40	
Digital Cameras 2 - Working with your Photos	I	Z2IT164A	Chesham ALC	Tu	0930-1130	21-Feb-12	5wks	£50	
Uploading your Photos & Working with your Images	I	B4IT181A	Burnham Library	Th	1430-1630	01-Mar-12	8wks	£80	
	I	A1IT168A	Gerrards Cross Memorial Ctr	M	0930-1130	27-Feb-12	8wks	£80	
	I	A1IT170A	Gerrards Cross Memorial Ctr	M	1430-1630	27-Feb-12	8wks	£80	
	I	N3IT172A	Millbrook ALC, High Wyc	W	1930-2130	09-May-12	8wks	£80	
Managing Your Photos	I	Z4IT161A	Chesham ALC	Th	0930-1130	19-Apr-12	5wks	£50	

* Denotes exam fee included

INTERNET, WEBSITES AND EMAIL

Course Title	Level	Code	Venue	Day	Time	Start	Length	Cost		
Online Basics	E	Z2IT167A	Chesham ALC	Tu	1200-1430	06-Mar-12	4wks	£10		
	E	ZIIT168A	Chesham ALC	M	0930-1130	14-May-12	5wks	£10		
	E	N5IT176A	Millbrook ALC, High Wyc	F	1200-1400	27-Jan-12	5wks	£10		
	E	Q5IT170A	Quarrendon ALC, Aylesbury	F	1200-1400	13-Jan-12	5wks	£10		
	E	Q3IT175A	Quarrendon ALC, Aylesbury	W	0930-1130	18-Apr-12	5wks	£10		
	E	R4IT107A	Winslow ALC	Th	1230-1430	12-Jan-12	5wks	£10		
	E	R4IT114A	Winslow ALC	Th	1230-1430	19-Apr-12	5wks	£10		
	Email Basics	E	F2IT166A	Amersham ALC	Tu	0930-1130	24-Jan-12	5wks	£40	
		E	F2IT168A	Amersham ALC	Tu	0930-1130	17-Apr-12	5wks	£40	
		E	F2IT171A	Amersham ALC	Tu	1200-1400	12-Jun-12	5wks	£40	
E		R1IT123A	Winslow ALC	M	1000-1200	20-Feb-12	5wks	£40		
E		R4IT109A	Winslow ALC	Th	1230-1430	23-Feb-12	5wks	£50		
Using Internet & Email Effectively I	I	D5IT162A	Beaconsfield ALC	F	1230-1430	02-Mar-12	8wks	£80		
	I	B2IT166A	Bourne End Library	Tu	1230-1430	10-Jan-12	8wks	£80		
	I	B4IT182A	Burnham Library	Th	0945-1145	19-Apr-12	8wks	£80		
	I	B3IT108A	Evreham ALC, Iver	W	1200-1400	29-Feb-12	8wks	£80		
	I	B3IT105A	Evreham ALC, Iver	W	0930-1130	14-Mar-12	8wks	£80		
	I	A1IT169A	Gerrards Cross Memorial Ctr	M	1200-1400	27-Feb-12	8wks	£80		
	I	J4IT106A	High Wycombe New Library	Th	1000-1200	23-Feb-12	8wks	£80		
	I	N5IT179A	Millbrook ALC, High Wyc	F	1200-1400	20-Apr-12	8wks	£80		
	Planning your Holiday on the Net	I	N2IT161A	Millbrook ALC, High Wyc	Tu	1230-1430	21-Feb-12	5wks	£50	
		I	Q3IT174A	Quarrendon ALC, Aylesbury	W	0930-1130	22-Feb-12	5wks	£50	
Shopping On The Net	I	N2IT163A	Millbrook ALC, High Wyc	Tu	1230-1430	22-May-12	5wks	£50		
Internet Search, Shop & Socialise	I	A3IT164A	Gerrards Cross Memorial Ctr	W	0930-1130	29-Feb-12	8wks	£80		
Tweeting for Beginners	I	FIIT156A	Amersham ALC	M	1200-1400	16-Apr-12	5wks	£50		
Internet - Family History	I	F2IT149A	Amersham ALC	Tu	0930-1130	22-May-12	5wks	£50		
Website Design	I	FIIT220A	Amersham ALC	M	0930-1130	09-Jan-12	8wks	£80		
	I	FIIT204A	Amersham ALC	M	0930-1130	16-Apr-12	8wks	£80		
Getting More out of Internet & Email	2	A2IT167A	Gerrards Cross Memorial Ctr	Tu	1000-1200	08-May-12	8wks	£80		
	2	A1IT171A	Gerrards Cross Memorial Ctr	M	0930-1130	14-May-12	8wks	£80		
	2	A1IT173A	Gerrards Cross Memorial Ctr	M	1430-1630	14-May-12	8wks	£80		

OTHER COMPUTER CLASSES

Web Page Design - Introduction	I	B4IT192A	Evreham ALC, Iver	Th	1200-1400	01-Mar-12	8wks	£80	
Getting More out of your Computer	2	B4IT183A	Burnham Library	Th	1215-1415	10-May-12	8wks	£80	

MICROSOFT

Course Title	Level	Code	Venue	Day	Time	Start	Length	Cost		
GENERAL MS OFFICE										
Getting to Know MS Office	1	D5IT164A	Beaconsfield ALC	F	1000-1200	13-Jan-12	8wks	£80		
Update your MS Office Skills (Office 2007)	1	Z2IT169A	Chesham ALC	Tu	1200-1400	01-May-12	8wks	£80		
Update your MS Office Skills (Office 2010)	1	FIIT155A	Amersham ALC	M	1200-1400	09-Jan-12	8wks	£80		
Developing & Presenting Documents - I	1	D5IT163A	Beaconsfield ALC	F	1230-1430	18-May-12	8wks	£80		
	1	AIIT172A	Gerrards Cross Memorial Ctr	M	1200-1400	14-May-12	8wks	£80		
Working With Text & Graphics (Office 2007)	1	Z5IT165A	Chesham ALC	F	1230-1430	20-Apr-12	8wks	£80		
Working With Text & Graphics (Word 2003)	1	J4IT108A	High Wycombe New Library	Th	1000-1200	10-May-12	8wks	£80		
Working With Text & Graphics (Word 2003)	1	RIIT126A	Winslow ALC	M	1230-1430	16-Apr-12	8wks	£80		
Getting More out of MS Office	2	D5IT165A	Beaconsfield ALC	F	1000-1200	16-Mar-12	8wks	£80		
Getting More out of MS Office 2007	2	B2IT160A	Bourne End Library	Tu	1015-1215	10-Jan-12	8wks	£80		
FILE MANAGEMENT										
Managing your Files & Folders	1	ZIIT166A	Chesham ALC	M	0930-1130	20-Feb-12	5wks	£50		
	1	Z4IT164A	Chesham ALC	Th	1200-1400	24-May-12	5wks	£50		
Managing your Files & Folders (Windows 7)	1	B4IT179A	Burnham Library	Th	0945-1145	01-Mar-12	5wks	£50		
Managing your Files & Folders (Windows XP)	1	N2IT160A	Millbrook ALC, High Wyc	Tu	1230-1430	10-Jan-12	5wks	£50		
	1	Q5IT172A	Quarrendon ALC, Aylesbury	F	1200-1400	24-Feb-12	5wks	£50		
	1	R4IT113A	Winslow ALC	Th	1230-1430	24-May-12	5wks	£50		
WORD										
Word Processing Beginners (Word 2010)	1	NIIT164A	Millbrook ALC, High Wyc	M	1230-1430	16-Apr-12	8wks	£80		
Word for Improvers (Word 2010)	1	N3IT167A	Millbrook ALC, High Wyc	W	0945-1145	22-Feb-12	8wks	£80		
Useful Word Processing	2	B4IT184A	Burnham Library	Th	1430-1630	10-May-12	8wks	£80		
Getting More out of Word Processing	2	A2IT166A	Gerrards Cross Memorial Ctr	Tu	1000-1200	28-Feb-12	8wks	£80		
Mail Merge	2	Z2IT165A	Chesham ALC	Tu	1200-1400	10-Jan-12	5wks	£50		
Make Your Mailing Easier	2	FIIT157A	Amersham ALC	M	1200-1430	11-Jun-12	4wks	£50		
WP, DTP, Photos & Files	2	B4IT180A	Burnham Library	Th	1215-1415	01-Mar-12	8wks	£80		
EXCEL										
Excel for Beginners (Excel 2010)	1	NIIT161A	Millbrook ALC, High Wyc	M	0945-1145	09-Jan-12	8wks	£80		
Excel for Home Accounts (Excel 2003)	1	RIIT121A	Winslow ALC	M	1000-1200	09-Jan-12	5wks	£50		
Excel for Home Accounts (Excel 2007)	1	Z4IT163A	Chesham ALC	Th	1200-1400	19-Apr-12	5wks	£50		

EXCEL

Course Title	Level	Code	Venue	Day	Time	Start	Length	Cost		
Excel for Home Accounts (Excel 2007)	1	Q3IT177A	Quarrendon ALC, Aylesbury	W	0930-1130	23-May-12	5wks	£50		
Excel for Home Accounts (Excel 2010)	1	N2IT162A	Millbrook ALC, High Wyc	Tu	1230-1430	17-Apr-12	5wks	£50		
Excel for Improvers (Excel 2010)	2	N3IT170A	Millbrook ALC, High Wyc	W	0945-1145	09-May-12	8wks	£80		
POWERPOINT & PUBLISHER										
Desktop Publishing for Beginners (Publisher 2010)	1	NIIT162A	Millbrook ALC, High Wyc	M	1230-1430	09-Jan-12	8wks	£80		
MS Publisher & PowerPoint	1	A3IT166A	Gerrards Cross Memorial Ctr	W	0930-1130	09-May-12	8wks	£80		
Photos & Slideshows (PowerPoint 2003)	1	RIIT127A	Winslow ALC	M	1000-1200	28-May-12	5wks	£50		
Photos & Slideshows (PowerPoint 2007)	1	Z4IT162A	Chesham ALC	Th	0930-1130	24-May-12	5wks	£50		
Photos, Pictures & Publishing - I	1	B4IT189A	Bourne End Library	Th	1230-1430	12-Jan-12	8wks	£80		
CREATIVE STUDIES										
ART										
Acrylics & Oils - Beginners/Intermediate	1-2	J1AR28A	Highcrest ALC, High Wyc	M	1000-1200	09-Jan-12	20wks	£100	10wks	
Acrylics & Oils Workshop - Beginners/Intermediate	1-2	N3AR19N	Millbrook ALC, High Wyc	W	1000-1530	11-Apr-12	1day	£40		
Acrylics - Beginners/Intermediate	1-2	J1AR26A	Highcrest ALC, High Wyc	M	1930-2130	09-Jan-12	20wks	£100	10wks	
Art - Multi Media	1-2	R2CR29A	Winslow ALC	Tu	1300-1500	10-Jan-12	10wks	£100		
Art Appreciation	1	D4AR15A	Beaconsfield ALC	Th	1300-1500	12-Jan-12	20wks	£100	10wks	
Creative Mandala Drawing - Introduction	1	D6AR14N	Beaconsfield ALC	Sa	1000-1530	23-Jun-12	1day	£40		
Creative Mandala Drawing and Painting Beginners/Improvers	1	D2AR11A	Beaconsfield ALC	Tu	1330-1530	10-Jan-12	10wks	£120		
Drawing & Painting - Beginners/Improvers	1-2	D3AR63A	Beaconsfield ALC	W	1400-1600	11-Jan-12	20wks	£100	10wks	
	1-2	R4AR02A	Cheddington Methodist Chapel	Th	0945-1145	12-Jan-12	20wks	£100	10wks	
	1-2	Z4AR05A	Chesham ALC	Th	1000-1200	12-Jan-12	20wks	£100	10wks	
	1-2	N1AR31A	Millbrook ALC, High Wyc	M	1000-1200	09-Jan-12	18wks	£100	9wks	
	1-2	F2AR58A	Rossetti Hill Prsh Rms, Holmer Grn	Tu	1015-1215	10-Jan-12	20wks	£100	10wks	
	1-2	R1AR11A	Winslow ALC	M	1930-2130	09-Jan-12	20wks	£100	10wks	
Drawing & Painting - Beginners/Intermediate	1-2	N3AR16A	Millbrook ALC, High Wyc	W	1000-1200	11-Jan-12	20wks	£100	10wks	
Drawing & Painting - Improvers	2	FIAR13A	Amersham ALC	M	1930-2130	09-Jan-12	20wks	£100	10wks	
	2	Z5AR64A	Chesham ALC	F	1230-1430	13-Jan-12	20wks	£100	10wks	
	2	N1AR02A	Stewart Hall, Little Kimble	M	1300-1500	09-Jan-12	20wks	£100	10wks	
Drawing & Painting - Intermediate	2	F2AR01A	Amersham ALC	Tu	1415-1615	10-Jan-12	20wks	£100	10wks	

ART									
Course Title	Level	Code	Venue	Day	Time	Start	Length	Cost	
Drawing & Painting - Variety of Media	1	A5AR05A	Gerrards Cross Memorial Ctr	F	1330-1530	13-Jan-12	20wks	£100	10wks
Drawing - For the Terrified	1	D6AR10N	Beaconsfield ALC	Sa	1000-1530	23-Jun-12	1day	£40	
	1	Z6AR14N	Chesham ALC	Sa	1000-1530	03-Mar-12	1day	£40	
	1	Z6AR15N	Chesham ALC	Sa	1000-1530	12-May-12	1day	£40	
	1	R3AR14A	Winslow ALC	We	1000-1200	11-Jan-12	5wks		
	1	R6AR55N	Winslow ALC	Sa	1000-1530	03-Mar-12	1day	£40	
	1	R6AR56N	Winslow ALC	Sa	1000-1530	28-Apr-12	1day	£40	
	1	R5AR32N	Winslow ALC	F	1000-1530	06-Jul-12	1day	£40	
Drawing - Just Drawing Beginners	1	T3AR04A	Grange School, Aylesbury	W	1900-2100	11-Jan-12	20wks	£100	10wks
Drawing - Just Drawing Beginners/Improvers	1-2	A2AR11A	Gerrards Cross Memorial Ctr	Tu	1200-1400	10-Jan-12	20wks	£100	10wks
Drawing - Just Drawing Intermediate/Advanced	2-3	A2AR12A	Gerrards Cross Memorial Ctr	Tu	1430-1630	10-Jan-12	20wks	£100	10wks
Drawing Workshop	1	D6AR12N	Beaconsfield ALC	Sa	1000-1530	23-Jun-12	1day	£40	
Drawing Workshop (Small Group)	1	B4AR21A	Evreham ALC, Iver	Th	1300-1500	12-Jan-12	5wks	£80	
Graphic Design - Introduction (Small Group)	1	F4AR14A	Amersham ALC	Th	1930-2130	12-Jan-12	8wks	£112	
Graphic Design - Introduction (Using Adobe InDesign)	1	J6AR13N	Highcrest ALC, High Wyc	Sa	1030-1600	03-Mar-12	1day	£44	
How to Draw Faces - Taster	1	F4AR10A	Amersham ALC	Th	1300-1500	17-May-12	1day	Free	
Life Drawing - Beginners/Improvers	1-2	R1AR10A	Winslow ALC	M	1930-2130	09-Jan-12	10wks	£100	
Life Drawing - Masterclass	2	R1AR12N	Winslow ALC	M	1000-1530	23-Jul-12	1day	£40	
Oil Painting - Beginners/Improvers	1-2	D2AR09A	Beaconsfield ALC	Tu	1000-1230	10-Jan-12	20wks	£125	10wks
Painting & Drawing - Taster	1	R2AR12A	Winslow ALC	Tu	1030-1130	15-May-12	1day	Free	
Painting & Drawing - Beginners/Improvers	1-2	F2AR60A	Amersham ALC	Tu	1000-1200	10-Jan-12	20wks	£100	10wks
	1-2	K2AR11A	Princes Risborough School	Tu	1930-2130	10-Jan-12	15wks	£100	10wks
Painting & Drawing - Beginners/Intermediate	1-2	W1AR04A	John Colet Sch, Wendover	M	1930-2130	09-Jan-12	15wks	£100	10wks
Painting & Drawing - Intermediate	2	B1AR88A	Pugin Hall, Marlow	M	1315-1515	09-Jan-12	20wks	£100	10wks
	2	B3AR14A	Pugin Hall, Marlow	W	1300-1500	11-Jan-12	20wks	£100	10wks
Painting - For Pleasure - Intermediate	2	N1AR16A	Stewart Hall, Little Kimble	M	1000-1200	09-Jan-12	20wks	£100	10wks
Painting - On Location	1-2	N1AR19N	Millbrook ALC, High Wyc	M	1000-1530	02-Jul-12	1day	£40	
Painting for Pleasure - Beginners/Improvers	1-2	F3AR49A	Amersham ALC	W	1000-1200	11-Jan-12	20wks	£100	10wks
Portraits - Beginners/Improvers	1-2	T3AR03A	Grange School, Aylesbury	W	1930-2130	22-Feb-12	5wks	£50	

ART									
Course Title	Level	Code	Venue	Day	Time	Start	Length	Cost	
Portraiture in Oils - Beginners/Improvers (Small Group)	1-2	D2AR12A	Beaconsfield ALC	Tu	1330-1530	17-Apr-12	10wks	£120	
Watercolour - Introduction	1	B6AR51N	Evreham ALC, Iver	Sa	1000-1530	16-Jun-12	1day	£40	
Watercolour - Beginners	1	Z2AR07A	Chesham ALC	Tu	1145-1345	10-Jan-12	20wks	£100	10wks
Watercolour & Drawing - Beginners/Improvers	1-2	D3AR66A	Beaconsfield ALC	W	1300-1500	11-Jan-12	20wks	£100	10wks
Watercolour - Beginners/Improvers	1-2	G4AR65A	Misbourne Sch, Gt Missenden	Th	1930-2130	12-Jan-12	20wks	£100	10wks
	1-2	Q5AR04A	Quarrendon ALC, Aylesbury	F	1230-1430	13-Jan-12	20wks	£100	10wks
	1-2	PIAR16A	Stokenchurch ALC	M	1245-1445	09-Jan-12	20wks	£100	10wks
Watercolour - Improvers	2	K2AR09A	Princes Risborough School	Tu	1930-2130	10-Jan-12	15wks	£100	10wks
	2	PIAR14A	Stokenchurch ALC	M	1000-1200	09-Jan-12	20wks	£100	10wks
Watercolour - Advanced	3	F5AR03A	Prestwood Youth Club	F	0930-1130	13-Jan-12	20wks	£100	10wks
CRAFT									
Assorted Craft - Taster	1	R4CR45A	Winslow ALC	Th	1030-1130	17-May-12	1day	Free	
Cards - Stamping & Embossing	1	J6CR21N	Highcrest ALC, High Wyc	Sa	1030-1600	03-Mar-12	1day	£40	
Craft, Hobbies and Stitch	1-2	T3CR12A	Grange School, Aylesbury	W	1930-2130	11-Jan-12	20wks	£100	10wks
Fused Glass & Silver Jewellery (2 Sats)	1-2	J6CR26A	Highcrest ALC, High Wyc	Sa	1000-1530	10-Mar-12	2wks	£80	
Jewellery - Enamelling	1	J6CR24N	Highcrest ALC, High Wyc	Sa	1000-1530	03-Mar-12	1day	£40	
Jewellery - Oxidisation & Patination - Metals	1	N6CR04N	Millbrook ALC, High Wyc	Sa	1000-1530	05-May-12	1day	£40	
Jewellery Making	1-2	B6CR89N	Evreham ALC, Iver	Sa	1000-1530	18-Feb-12	1day	£46	
	1-2	B6CR90N	Evreham ALC, Iver	Sa	1000-1530	26-May-12	1day	£46	
	1-2	B6CR91N	Evreham ALC, Iver	Sa	1000-1530	30-Jun-12	1day	£46	
Jewellery Making - Beaded Fashion Jewellery	1	Z1CR12A	Chesham ALC	M	1000-1200	09-Jan-12	5wks	£50	
	1	J3CR10A	Highcrest ALC, High Wyc	W	1000-1200	11-Jan-12	5wks	£50	
	1	J4CR07A	Highcrest ALC, High Wyc	Th	1930-2130	12-Jan-12	5wks	£50	
Jewellery Making - Metal	1-2	D1CR01A	Beaconsfield ALC	M	1930-2130	09-Jan-12	20wks	£106	10wks
	1-2	N4CR06A	Millbrook ALC, High Wyc	Th	1930-2130	12-Jan-12	20wks	£106	10wks
Jewellery Making - Precious Metal Clay Beginners	1	Z6CR74N	Chesham ALC	Sa	1000-1530	18-Feb-12	1day	£46	
Jewellery Making - Precious Metal Clay Intermediate	2	Z6CR69N	Chesham ALC	Sa	1000-1530	24-Mar-12	1day	£46	
Polymer Clay Jewellery	1-2	D6CR22N	Beaconsfield ALC	Sa	1000-1530	26-Jun-12	1day	£45	
Silver Clay Jewellery	1-2	R4CR55N	Winslow ALC	Th	1000-1530	25-Jul-12	1day	£40	
Screen Printing - Introduction	1	R6CR94N	Winslow ALC	Sa	1000-1500	03-Mar-12	1day	£36	
Stained Glass - Beginners/Intermediate	1-2	R2CR30A	Winslow ALC	Tu	1000-1200	10-Jan-12	20wks	£100	10wks

CRAFT									
Course Title	Level	Code	Venue	Day	Time	Start	Length	Cost	
Stained glass - Project in a Day	1-2	R2CR32N	Winslow ALC	Tu	1000-1530	24-Jul-12	1day	£40	
Stained Glass - Success with Stained Glass	1-2	B6CR77N	Evreham ALC, Iver	Sa	1000-1530	18-Feb-12	1day	£40	
	1-2	B6CR85N	Evreham ALC, Iver	Sa	1000-1530	16-Jun-12	1day	£40	
Wedding Invitations	1	R6CR79N	Winslow ALC	Sa	1000-1530	04-Feb-12	1day	£40	
Woodcarving - Beginners/Improvers	1-2	B1CR02A	Evreham ALC, Iver	M	1000-1200	09-Jan-12	20wks	£100	10wks
	1-2	B3CR01A	Evreham ALC, Iver	W	1000-1200	11-Jan-12	20wks	£100	10wks

POTTERY & CERAMICS

Creative Ceramics	1-2	R2CR28A	Winslow ALC	Tu	1000-1200	10-Jan-12	10wks	£120	
Pottery - Beginners/Improvers (fee includes clay)	1-2	B3CR22A	Evreham ALC, Iver	W	1900-2130	11-Jan-12	20wks	£150	10wks
	1-2	R2CR24A	Winslow ALC	Tu	1930-2130	10-Jan-12	5wks	£60	
	1-2	R4CR48A	Winslow ALC	Th	1000-1200	12-Jan-12	5wks	£60	
	1-2	R6CR90N	Winslow ALC	Sa	1000-1300	28-Jan-12	1day	£27	
	1-2	R2CR25A	Winslow ALC	Tu	1930-2130	21-Feb-12	5wks	£60	
	1-2	R4CR49A	Winslow ALC	Th	1000-1200	23-Feb-12	5wks	£60	
	1-2	R6CR91N	Winslow ALC	Sa	1000-1300	17-Mar-12	1day	£27	
	1-2	R1CR52A	Winslow ALC	M	1930-2130	16-Apr-12	5wks	£60	
	1-2	R2CR27A	Winslow ALC	Tu	1930-2130	17-Apr-12	5wks	£60	
	1-2	R4CR50A	Winslow ALC	Th	1000-1200	19-Apr-12	5wks	£60	
	1-2	R2CR26A	Winslow ALC	Tu	1930-2130	22-May-12	5wks	£60	
	1-2	R4CR51A	Winslow ALC	Th	1000-1200	24-May-12	5wks	£60	
	1-2	R1CR53A	Winslow ALC	M	1930-2130	28-May-12	5wks	£60	
Pottery - Ceramic Sculpture	1-2	B1CR24A	Evreham ALC, Iver	M	1900-2130	09-Jan-12	5wks	£75	
Pottery - Coil Pots	1-2	B6CR92N	Evreham ALC, Iver	Sa	1000-1530	16-Jun-12	1day	£45	
Pottery - For Small Business and Craft Fairs	2-3	B2CR15A	Evreham ALC, Iver	Tu	1000-1230	10-Jan-12	20wks	£150	10wks
Pottery - Slab Building / Press Moulds	1-2	B6CR93N	Evreham ALC, Iver	Sa	1000-1530	18-Feb-12	1day	£45	

CREATIVE WRITING

Creative Writing - A Story for a Child	1	B6EC29N	Evreham ALC, Iver	Sa	1000-1530	28-Apr-12	1day	£40	
Creative Writing - Blogs and Blogging	1	J6EC43N	Highcrest ALC, High Wyc	Sa	1000-1530	03-Mar-12	1day	£40	
Creative Writing - Developing Writing Skills - All Levels	1-2	D5EC04A	Beaconsfield ALC	F	1000-1200	13-Jan-12	5wks	£50	
Creative Writing - Developing Writing Skills - Improvers	2	D1EC03A	Beaconsfield ALC	M	1930-2130	20-Feb-12	15wks	£150	
Creative Writing - Find Your Writing Voice	1-2	Q3EC05A	Quarrendon ALC, Aylesbury	W	1000-1200	18-Apr-12	10wks	£100	

CREATIVE WRITING									
Course Title	Level	Code	Venue	Day	Time	Start	Length	Cost	
Creative Writing - Find Your Writing Voice	1-2	W3EC05A	John Colet Sch, Wendover	W	1930-2130	18-Apr-12	5wks	£50	
Creative Writing - Flash Fiction	1-2	R3EC15N	Winslow ALC	W	1000-1300	25-Jul-12	1day	£24	
Creative Writing - for Children & Teenagers	2	R3EC12A	Winslow ALC	W	1000-1200	11-Jan-12	10wks	£100	
Creative Writing - How to Write a Novel	1	Z6EC69N	Chesham ALC	Sa	1000-1530	28-Apr-12	1day	£40	
Creative Writing - How to Write Short Stories	1	Z6EC68N	Chesham ALC	Sa	1000-1530	10-Mar-12	1day	£40	
Creative Writing - Humour and Comedy	1	N6EC14N	Millbrook ALC, High Wyc	Sa	1000-1530	05-May-12	1day	£40	
Creative Writing - Kick Start Your Creativity	1-2	Q3EC03A	Quarrendon ALC, Aylesbury	W	1000-1200	11-Jan-12	10wks	£100	
	1-2	W3EC04A	John Colet Sch, Wendover	W	1930-2130	11-Jan-12	10wks	£100	
Creative Writing - Scriptwriting	1	D6EC41N	Beaconsfield ALC	Sa	1000-1530	23-Jun-12	1day	£40	
Creative Writing - Travel Writing	1	P6EC10N	Stokenchurch ALC	Sa	1000-1530	17-Mar-12	1day	£40	

SAVE MONEY AROUND THE HOME

PRACTICAL SKILLS

Bricklaying - Introduction	1	R6CN06N	Winslow ALC	Sa	0930-1600	04-Feb-12	1day	£51	
	1	R6CN41N	Winslow ALC	Sa	0930-1600	02-Jun-12	1day	£51	
Bricklaying - For the Garden	1	R6CN25N	Winslow ALC	Sa	0930-1600	14-Jul-12	1day	£51	
Bricklaying - Small Home Projects - Beginners	1	R3CN22A	Winslow ALC	W	1900-2130	13-Jun-12	10wks	£146	
Bricklaying - Small Home Projects - Intermediate	2	R3CN23A	Winslow ALC	W	1900-2130	22-Feb-12	10wks	£146	
DIY - The Basics	1	B2CN06A	Evreham ALC, Iver	Tu	1930-2130	10-Jan-12	20wks	£100	10wks
Furniture Restoration - French Polishing	1-2	W1CN02A	John Colet Sch, Wendover	M	1930-2130	09-Jan-12	15wks	£100	10wks
Plumbing - Basic	1	R6CN35N	Winslow ALC	Sa	0930-1700	04-Feb-12	1day	£59	
	1	R6CN36N	Winslow ALC	Sa	0930-1700	24-Mar-12	1day	£59	
	1	R6CN32N	Winslow ALC	Sa	0930-1700	05-May-12	1day	£59	
	1	R6CN33N	Winslow ALC	Sa	0930-1700	16-Jun-12	1day	£59	
Upholstery - Home & Small Business	1-2	D1CN03A	Beaconsfield ALC	M	1915-2115	09-Jan-12	20wks	£100	10wks
	1-2	B4CN10A	Evreham ALC, Iver	Th	1200-1430	12-Jan-12	20wks	£125	10wks
	1-2	B4CN11A	Evreham ALC, Iver	Th	1900-2130	12-Jan-12	20wks	£125	10wks
Upholstery - Restoration	1-2	F1CN08A	Amersham Free Church Hall	M	0930-1530	09-Jan-12	20wks	£275	10wks
Upholstery - Traditional	1-2	J1CN05A	Highcrest ALC, High Wyc	M	0930-1230	09-Jan-12	20wks	£150	10wks
	1-2	J4CN01A	Highcrest ALC, High Wyc	Th	0930-1230	12-Jan-12	18wks	£150	9wks
Upholstery - Workshop	1-2	B6CN41N	Evreham ALC, Iver	Sa	1000-1630	11-Feb-12	1day	£48	
	1-2	B6CN38N	Evreham ALC, Iver	Sa	1000-1630	12-May-12	1day	£48	

PRACTICAL SKILLS

Course Title	Level	Code	Venue	Day	Time	Start	Length	Cost		
Upholstery - Workshop Intensive	1-2	B9CN90A	Evreham ALC, Iver	M-F	1000-1630	16-Jul-12	1wk	£150		
Woodwork - Beginners for Home & Community (Term2)	1	T4CN06A	Grange School, Aylesbury	Th	1930-2130	12-Jan-12	20wks	£100	10wks	

FASHION, TEXTILES & DESIGN

Be Your Own Interior Designer	1-2	D2CR10A	Beaconsfield ALC	Tu	1930-2130	21-Feb-12	6wks	£60		
Curtain Making - Project Work (Small Group)	2	T3TX08A	Grange School, Aylesbury	W	1930-2130	11-Jan-12	8wks	£100		
Curtains, Blinds, Cushions, Patchwork & Crafts (Small Group)	1-2	B3TX07A	Evreham ALC, Iver	W	1000-1200	11-Jan-12	20wks	£113	10wks	
Fashion - Dressmaking Home & Small Business (Small Gp)	1-2	D4TX11A	Beaconsfield ALC	Th	1500-1700	12-Jan-12	13wks	£100	8wks	
Fashion - Dressmaking Home & Small Business	1-2	J3TX08A	Highcrest ALC, High Wyc	W	1300-1500	11-Jan-12	15wks	£100	10wks	
Fashion - Vintage Fashion Recycled	1-2	J3TX09A	Highcrest ALC, High Wyc	W	1000-1200	11-Jan-12	5wks	£50		
Interior Design - Colour Workshop	1-2	D6CR14N	Beaconsfield ALC	Sa	1000-1530	23-Jun-12	1day	£40		
Interior Design - Elements of Style	2	D3CR15A	Beaconsfield ALC	W	0930-1130	25-Jan-12	5wks	£50		
Knitting - How to Stitch & Knit	1	R6CR88N	Winslow ALC	Sa	1000-1530	21-Jan-12	1day	£40		
	1	R6CR87N	Winslow ALC	Sa	1000-1530	28-Jan-12	1day	£40		
Knitting - How to Stitch & Knit (Fortnightly)	1	R2CR21A	Winslow ALC	Tu	1930-2130	28-Feb-12	5wks	£50		
Roman Blinds	1	T3TX09A	Grange School, Aylesbury	W	1930-2130	18-Apr-12	7wks	£70		
Soft Furnishing - Homemade Home	1-2	J2TX07A	Highcrest ALC, High Wyc	Tu	1930-2130	10-Jan-12	20wks	£100	10wks	
Patchwork & Quilting - Home & Small Business	1-2	D3TX06A	Beaconsfield ALC	W	1000-1200	11-Jan-12	20wks	£100	10wks	
	1-2	D3TX05A	Beaconsfield ALC	W	1930-2130	11-Jan-12	20wks	£100	10wks	
Patchwork & Quilting - Beginners/Intermediate	1-2	J1TX05A	Highcrest ALC, High Wyc	M	1230-1430	09-Jan-12	20wks	£100	10wks	
	1-2	J2TX06A	Highcrest ALC, High Wyc	Tu	1230-1430	10-Jan-12	20wks	£100	10wks	
	1-2	F4TX04A	Rossetti Hill Prsh Rms, Holmer Grn	Th	1330-1530	12-Jan-12	20wks	£100	10wks	
Patchwork & Quilting - Advanced	3	J5TX05A	Highcrest ALC, High Wyc	F	0930-1230	13-Jan-12	20wks	£150	10wks	
Stitchery Doers	1-2	B2TX03A	Evreham ALC, Iver	Tu	1000-1200	10-Jan-12	20wks	£100	10wks	

COOKERY & CAKE DECORATING

Basic Cookery & Nutrition	1	F2FD11A	Amersham School	Tu	1930-2130	17-Jan-12	5wks	£54		
Cooking for Family & Friends	1	W1FD32A	John Colet Sch, Wendover	M	1930-2130	20-Feb-12	5wks	£54		
Fish First	1	W3FD24A	John Colet Sch, Wendover	W	1930-2130	22-Feb-12	5wks	£54		
Tea Time Favourites	1	W1FD31A	John Colet Sch, Wendover	M	1930-2130	09-Jan-12	5wks	£54		
Thai Buffet	1	T3FD22A	Grange School, Aylesbury	W	1930-2130	23-May-12	5wks	£56		
Main Courses from Around The World	1	W3FD23A	John Colet Sch, Wendover	W	1930-2130	11-Jan-12	5wks	£54		

COOKERY & CAKE DECORATING

Course Title	Level	Code	Venue	Day	Time	Start	Length	Cost		
Thai Curries	1	T3FD13A	Grange School, Aylesbury	W	1930-2130	18-Apr-12	5wks	£56		
Thai Spicy Dishes	1	T3FD21A	Grange School, Aylesbury	W	1930-2130	07-Mar-12	5wks	£56		
Thai for Enthusiasts	1	T3FD11A	Grange School, Aylesbury	W	1930-2130	11-Jan-12	5wks	£56		
Sugarcraft - Decorate A Cupcake	1	D6CR19N	Beaconsfield ALC	Sa	1330-1530	23-Jun-12	1day	£16		
Sugarcraft - Introduction to Cake Decorating	1	B6CR95N	Evreham ALC, Iver	Sa	1000-1530	03-Mar-12	1day	£40		

FLORISTRY & FLOWER ARRANGING

Floral - Funeral Sympathy Tributes	1-2	R6FW19N	Winslow ALC	Sa	1000-1530	04-Feb-12	1day	£43		
Floral - Marquee/Venue Design	1-2	R6FW22N	Winslow ALC	Sa	1000-1530	19-May-12	1day	£43		
Floral - Planted Arrangements	1-2	R6FW21N	Winslow ALC	Sa	1000-1530	21-Apr-12	1day	£43		
Floral - The Classic Wedding Package	1-2	R6FW20N	Winslow ALC	Sa	1000-1530	17-Mar-12	1day	£43		
Floral Designs - Table & Sympathy Arrangements	1-2	F3FW07A	Wendover Library	W	1000-1230	11-Jan-12	5wks	£66		
Floral Summer Arrangements	1-2	R3FW14N	Winslow ALC	W	1000-1530	25-Jul-12	1day	£40		
Floristry - Taster	1	R4FW14A	Winslow ALC	Th	1330-1430	17-May-12	1day	Free		
Floristry - Arrangements by Colour Harmony	1	F3FW09A	Wendover Library	W	1000-1230	18-Apr-12	10wks	£130		
Floristry - Home & Small Business	1-2	A5FW01A	Gerrards Cross Memorial Ctr	F	1000-1200	13-Jan-12	20wks	£105	10wks	
	1-2	A5FW02A	Gerrards Cross Memorial Ctr	F	1330-1530	13-Jan-12	20wks	£105	10wks	
Floristry - The Complete Wedding Package	1	F3FW08A	Wendover Library	W	1000-1230	22-Feb-12	5wks	£66		
Floristry - Weddings & Celebrations	1-2	D6FW09N	Beaconsfield ALC	Sa	1000-1530	23-Jun-12	1day	£43		
Flower Arranging - Home & Community (Seasonal)	1-2	D3FW05A	Beaconsfield ALC	W	1930-2130	11-Jan-12	20wks	£105	10wks	

GARDENING

A Gardener for All Seasons	1	T1GA12A	Grange School, Aylesbury	M	1930-2130	16-Apr-12	10wks	£100		
Garden & Planting Design - Low Maintenance	1	F8GA12N	Amersham ALC	Tu/W	1930-2130	05-Jun-12	2days	£32		
Garden & Planting Design - Scent & Colour	1	F8GA13N	Amersham ALC	Tu/W	1930-2130	21-Feb-12	2days	£32		
Garden Design - Early Steps	1	D1GA03A	Beaconsfield ALC	M	1930-2130	16-Apr-12	5wks	£50		
Gardening - Practical	2	B3GA28A	Hughenden Manor Study Centre	W	1930-2130	23-May-12	4wks	£40		
	2	B3GA29A	Hughenden Manor Study Centre	W	1930-2130	04-Jul-12	4wks	£40		
Grow Your Own Fruit & Vegetables	1	T1GA11A	Grange School, Aylesbury	M	1930-2130	09-Jan-12	5wks	£50		
Grow Your Own Vegetables	1	Z3GA01A	Chesham ALC	W	1000-1200	22-Feb-12	6wks	£60		
Introduction to Organic Growing	1	Z5GA75A	Chesham ALC	F	1245-1445	27-Apr-12	5wks	£50		
Introduction to Organic Growing 2	1	Z5GA76A	Chesham ALC	F	1245-1445	01-Jun-12	5wks	£50		
Planting Design & Practical Gardening 3	1	Z5GA73A	Chesham ALC	F	1245-1445	13-Jan-12	5wks	£50		

Surname	First Name	Title
Please circle Male Female	Date of Birth DD/MM/YY	
Student Reference Number (if known)	National Insurance Number (Not needed for 'A' or 'N' courses)	
Home Address		
Postcode	Email Address (For fast, efficient communication we will contact you by email – please write clearly)	
Preferred Contact Number	Emergency Contact Number*	
Emergency Contact Name* (* Under 18 – Must give Next of Kin)		

Have you attended a class with us or any other provider within the last 3 years	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Have you lived in the UK for more than 3 years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If no , where did you live?		

Buckinghamshire County Council has an Equal Opportunities Policy. We aim to ensure that unfair discrimination does not take place and all students are catered for equally. To help the Council monitor the effectiveness of the policy, please complete this questionnaire by ticking the appropriate box.

<input type="checkbox"/> White – English/Welsh/ Scottish/ Northern Irish/British	<input type="checkbox"/> Mixed/Multiple ethnic group – White and Asian	<input type="checkbox"/> Asian/Asian British – Any other Asian background
<input type="checkbox"/> White – Irish	<input type="checkbox"/> Mixed/Multiple ethnic group - Any Other Mixed/multiple ethnic background	<input type="checkbox"/> Black/African/Caribbean /Black British – African
<input type="checkbox"/> White – Gypsy or Irish Traveller	<input type="checkbox"/> Asian/Asian British – Indian	<input type="checkbox"/> Black/African/Caribbean /Black British – Caribbean
<input type="checkbox"/> White – Any Other White background	<input type="checkbox"/> Asian/Asian British – Pakistani	<input type="checkbox"/> Black/African/Caribbean/Black British – Any other Black/African/ Caribbean background
<input type="checkbox"/> Mixed/Multiple ethnic group – White and Black Caribbean	<input type="checkbox"/> Asian/Asian British – Bangladeshi	<input type="checkbox"/> Other ethnic group – Arab
<input type="checkbox"/> Mixed/Multiple ethnic group – White and Black African	<input type="checkbox"/> Asian/Asian British – Chinese	<input type="checkbox"/> Other ethnic group – Any other ethnic group
		<input type="checkbox"/> Any Other

We want you to get the best from your course so please let us know if you have any disability or learning difficulty that may affect your learning experience and/or access to buildings – please circle.

Hearing impairment –		Disability affecting mobility –	
Do you need a hearing loop?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Do you need a ground floor room?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Visual impairment	Yes <input type="checkbox"/> No <input type="checkbox"/>	Do you need a parking space? *	Yes <input type="checkbox"/> No <input type="checkbox"/>
Other physical disability	Yes <input type="checkbox"/> No <input type="checkbox"/>	Mental Health difficulties	Yes <input type="checkbox"/> No <input type="checkbox"/>
Other medical condition	Yes <input type="checkbox"/> No <input type="checkbox"/>	Emotional/behavioural difficulties	Yes <input type="checkbox"/> No <input type="checkbox"/>
Dyslexia	Yes <input type="checkbox"/> No <input type="checkbox"/>	Learning difficulties	Yes <input type="checkbox"/> No <input type="checkbox"/>
Would you like the Learning Support Team to contact you to discuss your needs?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Can we tell your tutor so you can get the best from your course?		Yes <input type="checkbox"/>	No <input type="checkbox"/>

How did you hear about Buckinghamshire Adult Learning – please tick		
<input type="checkbox"/> Brochure	<input type="checkbox"/> Current/Past Learner	<input type="checkbox"/> Friend/Family
<input type="checkbox"/> Posters/Flyer	<input type="checkbox"/> Newspaper	<input type="checkbox"/> Job Centre
<input type="checkbox"/> Website/facebook	<input type="checkbox"/> Work place	<input type="checkbox"/> School

* Limited parking spaces are only available for learners with a disability affecting mobility

Please enrol me on the following courses:				
Course Code	Course Title	Start date	Fee	Office Use
			£	
			£	
			£	

Please indicate the Highest Previous Qualification you have achieved – please tick

<input type="checkbox"/> No Qualifications	<input type="checkbox"/> Full Level 3 (2 A/AS level)
<input type="checkbox"/> Entry Level	<input type="checkbox"/> Level 4 (Degree)
<input type="checkbox"/> Other qualifications below Level 1	<input type="checkbox"/> Level 5 (Post Graduate)
<input type="checkbox"/> Level 1 (GCSE grades D – G)	<input type="checkbox"/> Other (Level not known)
<input type="checkbox"/> Full Level 2 (5 GCSE grades A – C or O Levels)	Are you in full time education? Yes No

Are you currently employed?	Yes No	If yes , are you employed full-time?	Yes No	Part-time?	Yes No
If you are unemployed, were you made redundant?	Yes No	If yes , are you in receipt of JSA?	Yes No	Or ESA (WRAG)?	Yes No
If you are unemployed, for reasons other than redundancy, are you in receipt of JSA?					Yes No
If you are unemployed, for reasons other than redundancy, are you in receipt of ESA (WRAG)?					Yes No

I would like help with my fees and enclose current proof of benefits (copies not accepted)

<input type="checkbox"/> I am unemployed and getting Jobseekers Allowance
<input type="checkbox"/> I receive Employment and Support allowance (WRAG)
<input type="checkbox"/> I receive Housing benefit or Council Tax benefit (not single occupancy)
<input type="checkbox"/> I receive Working Tax Credit (household income under £15,276)
<input type="checkbox"/> I receive Income Support
<input type="checkbox"/> I receive Pension credit
<input type="checkbox"/> I am the unwaged dependent of someone claiming one of the above
<input type="checkbox"/> I am over 16 years and under 19 years on 31/08/11
<input type="checkbox"/> I am aged 19-24 and I am not qualified to full Level 3*** e.g minimum 2 A levels or NVQ 3
<input type="checkbox"/> I am not qualified to full Level 2*** e.g minimum of 5 GCSEs at A* – C or NVQ 2

*** **Certain qualifications only. Please seek advice.**

Please complete the Learner Support form and agreement and provide CURRENT original proof of benefit

How We Use Your Personal Information

The personal information you provide is passed to the Chief Executive of Skills Funding (“the Agency”) and, when needed, the Young People’s Learning Agency for England (“the YPLA”) to meet legal duties under the Apprenticeships, Skills, Children and Learning Act 2009, and for the Agency’s Learning Records Service (LRS) to create and maintain a unique learner number (ULN). The information you provide may be shared with other partner organisations for purposes relating to education or training. Further information about use of and access to your personal data, and details of partner organisations are available at: <http://skillsfundingagency.bis.gov.uk/privacy.htm>, <http://www.ypla.gov.uk/privacy.htm> and <http://www.learningrecordsservice.org.uk/privacy-copyright.htm> Please tick the appropriate box(es) if you do not wish to be contacted:

About courses or learning opportunities For surveys and research

I certify that the information on this form is correct

Signed _____ Date _____

<input type="checkbox"/> Cash	<input type="checkbox"/> Cheque	<input type="checkbox"/> Credit Card	<input type="checkbox"/> Debit Card	<input type="checkbox"/> Direct Debit – (Termly)	<input type="checkbox"/> Direct Debit – (Monthly)
Card Number			Amount £		
Name on Card			Security number on back of card		
Issue Number		Valid From		Expiry Date	
I enclose a cheque/postal order for £ _____ made payable to Buckinghamshire County Council					
** Direct debit is available for courses over £120 monthly (25% deposit followed by 3 consecutive monthly payments) or termly over 25 weeks (33% deposit followed by 2 payments). First deposit due with this form.					
PLEASE RETURN THIS TO: Data Centre, Evreham Centre, Swallow Street, Iver SLO 0HS					



Terms and Conditions

1. Payment is needed at enrolment to secure your place. Cheques should be made out to Buckinghamshire County Council. (A fee of £5.00 will be charged for dishonoured cheques).
2. Any additional costs for exam fees will be shown on the course information sheet.
3. Direct Debit: If the cost of your course is £120.00 or more, you can spread the cost by paying in equal instalments. You will need to pay the first instalment by credit / debit card, cheque or cash at the time of enrolling, which will secure your place on the course. We will then send you a direct debit mandate with your receipt, which you will need to complete and return promptly to our finance office.

If the course is less than 25 weeks the Direct Debit will be taken from your account on the 15th of the following 3 months. If the course is 25 weeks or more the direct debit will be taken from your account on 15th December and 15th March.

If you would like to discuss direct debits in more detail please call 0845 045 4040

4. Refunds – If your chosen course is either closed or cancelled, we will refund your fee. If you change your mind within 5 days of enrolling we will refund your fee in full. We regret that refunds cannot be given in any other circumstances.
5. Transfers – If after one meeting you decide that the course is unsuitable and you notify us within 48 hours, we will transfer you to another course of your choice. If you request any other change or transfer, we will charge an administration fee of £15.00.
6. Course fees are based on reaching the minimum class number. For most of our courses this is 10. The class may be closed if we do not recruit the minimum.
7. Our fees are subsidised by the Skills Funding Agency, the organisation that exists to make England better skilled and more competitive.
8. If you do not hear from us to the contrary, please assume that the course will be running.
9. We reserve the right to cancel or alter courses at any time.
10. We are unable to accept responsibility for any damage to or loss of, student property (including motor vehicles) or work.

How We Use Your Personal Information

The personal information you provide is passed to the Chief Executive of Skills Funding (“the Agency”) and, when needed, the Young People’s Learning Agency for England (“the YPLA”) to meet legal duties under the Apprenticeships, Skills, Children and Learning Act 2009, and for the Agency’s Learning Records Service (LRS) to create and maintain a unique learner number (ULN). The information you provide may be shared with other partner organisations for purposes relating to education or training.

Further information about use of and access to your personal data, and details of partner organisations are available at: <http://skillsfundingagency.bis.gov.uk/privacy.htm>, <http://www.ypla.gov.uk/privacy.htm> and <http://www.learningrecordsservice.org.uk/privacy-copyright.htm>

Fair Processing Policy

All learners will be allocated a Unique Learner Number to help track progression and destinations, providing we have their full name, date of birth and address.

Equality and Diversity Statement

We treat everyone with respect. We promote and provide equal opportunity to learners and staff in a safe and supportive and welcoming environment.

We believe that all have a right to equality of opportunity, whatever a person’s background or personal circumstance. We expect all staff and learners to play an active part in promoting respect and challenging any form of discrimination or abuse.

Cancellations

If we cancel a course due to a lack of enrolments, or close it if there is a high level of non-attendance or withdrawal, you will be informed as soon as possible and a refund will be made, if you are attending, by crediting your credit/debit card or by cheque. It is not possible to make refunds in cash.

Wherever possible we will offer replacement or extended sessions to make up for sessions cancelled. In the unusual event that this is not possible, we will recompense attending* learners by issuing a pro-rata

credit. Whilst we endeavour to offer replacement sessions we are unable to offer refunds if the replacement session is not taken.

If you withdraw from a course you will not be eligible for a refund. However, in exceptional circumstances and at our discretion, we may be able to offer some credit against a future course, and an administration fee of £15.00 will be charged.

Please note It may occasionally be necessary for reasons beyond the control of Buckinghamshire Adult Learning to change the content/timing/venue/tutor of a programme.

* attending 80% of class sessions

Help with Fees

Buckinghamshire Adult Learning offers:

For courses ending in ‘F’:

Full tuition fee remission on courses leading to a qualification to learners who are in receipt of:

- Jobseeker’s Allowance
- Employment & Support Allowance (WRAG)
- Those unemployed who are planning to look for work, needing to gain work skills and on a means tested benefit (excluding pension credit) or the unwaged dependant of someone on a means tested benefit
- Over 16 years and under 19 years on 1/8/11
- Not qualified to Full Level 2* e.g. min of 5 GCSEs at A-C grade or NVQ2
- Those aged 19-25 who are not qualified to Full Level 3* e.g. min of 2 A levels or NVQ3

* Certain qualifications only. Please seek advice.

50% discount on tuition fees (limited funds) up to £200 per learner per year; on application, on courses to learners who are in receipt of:

- Council Tax Benefit (not single occupancy tax relief) Housing Benefit
- Income Support
- Pension credit
- Working Tax Credit (household income under £15,276)
- Unwaged dependant of someone claiming one of the above benefits or allowances

For course codes ending in ‘A’:

- 50% discount on tuition fees (limited funds) on application may be available to students in receipt of any of the above benefits up to £150 per learner per year.

Additional information on fees

Examination Board fees These are included in the course fee except where indicated.

Small group fees Fees for certain courses are based on an average enrolment of eight learners.

Overseas learners Please note that learners who have not been living in the UK or EU residents who have not been living in the EEA for at least the last three years will need to pay the Overseas Student Rate for any course which is £8.00 per hour.

Minimum age

The minimum age to join a course is 16 years. 16-18 year olds in full time education may need a signed authorisation from their school or college when they join a Buckinghamshire Adult Learning course.

Paying in instalments

For courses over £120 you can apply to pay by instalments. 1st payment to be taken on enrolment, then 3 subsequent monthly payments to be taken on the 15th of each subsequent month. We will send you a direct debit mandate with your receipt which you will need to complete and return promptly to our finance office.

Help with costs of learning

If you are claiming a concession for a qualification course, you may be entitled to apply for help with:

- Child care costs, for the time you are attending your course/s
- Travel and material costs for getting to and from your course or for essential course materials.

Learner support funds are limited and it is important that as many learners as possible benefit from them. Financial help is available up to a maximum of £200 per learner per year to cover tuition, exam fees and other support. Contact our learner information staff based at the Evreham Centre on **01296 383582**.

GARDENING

Course Title	Level	Code	Venue	Day	Time	Start	Length	Cost
Planting Design & Practical Gardening 4	1	Z5GA74A	Chesham ALC	F	1245-1445	02-Mar-12	5wks	£50
Practical Garden Design	1	B2GA34A	Evreham ALC, Iver	Tu	1000-1200	01-May-12	9wks	£90
Practical Gardening (2) Winter	2	B6GA27N	Evreham ALC, Iver	Sa	1000-1600	21-Jan-12	1 day	£44
Practical Gardening (3) Early Spring	2	B6GA28N	Evreham ALC, Iver	Sa	1000-1600	11-Feb-12	1 day	£44
Practical Gardening (4) Spring 1	2	B6GA29N	Evreham ALC, Iver	Sa	1000-1600	17-Mar-12	1 day	£44
Practical Gardening (5) Spring 2	2	B6GA30N	Evreham ALC, Iver	Sa	1000-1600	12-May-12	1 day	£44
Practical Gardening (6) Summer 1	2	B6GA31N	Evreham ALC, Iver	Sa	1000-1600	23-Jun-12	1 day	£44
Practical Gardening (7) Summer 2	2	B6GA32N	Evreham ALC, Iver	Sa	1000-1600	21-Jul-12	1 day	£44

FOREIGN LANGUAGES

There are other courses at different levels already running. Phone us and try one out before enrolling.

Arabic - Beginners 1 (Intensive)	1	N9LA11A	Millbrook ALC, High Wyc	M-Th	1930-2130	09-Jul-12	1wk	£32
French - Find Your Level	1	R4LA77A	Winslow ALC	Th	1930-2030	17-May-12	1 day	Free
French - Beginners 1 - Get Started	1	R1LA82A	Winslow ALC	M	1000-1200	09-Jan-12	6wks	£48
French - Beginners 1 - Get Started (Small Group)	1	P2LA21A	Stokenchurch ALC	Tu	1900-2100	17-Jan-12	6wks	£67
	1	B4LA104A	Evreham ALC, Iver	Th	1930-2130	26-Jan-12	6wks	£67
French - Beginners 1 - Get Started	1	T3LA74A	Grange School, Aylesbury	W	1930-2130	29-Feb-12	10wks	£80
French - Beginners 1 (Small Group, Fast Track)	1	R2LA63A	Winslow ALC	Tu	1930-2130	10-Jan-12	10wks	£112
French - Beginners 1 Intensive	1	N9LA01A	Millbrook ALC, High Wyc	M-Th	1930-2130	09-Jul-12	1wk	£32
French - Beginners 1 Intensive - (Small Group)	1	R9LA01A	Winslow ALC	M-F	1000-1300	25-Jun-12	1 day	£84
French - For Your Holiday	1	J2LA37A	Highcrest ALC, High Wyc	Tu	1930-2130	01-May-12	5wks	£40
French Beginners - Back to French (60+)	1	B5LA31A	Evreham ALC, Iver	F	1000-1200	24-Feb-12	12wks	£96
French Beginners - Back to French 60+ (Small Group)	1-2	A2LA75A	Gerrards Cross Memorial Ctr	Tu	1300-1500	17-Jan-12	7wks	£96
French - Begin Again & Practise	1	R3LA22A	Winslow ALC	W	1300-1500	11-Jan-12	10wks	£80
	1	R4LA67A	Winslow ALC	Th	1930-2130	23-Feb-12	15wks	£120
French - Begin Again (Intensive)	1	F9LA21A	Amersham ALC	Tu-F	1000-1200	29-May-12	1wk	£32
French - Beginners 1 - Follow On Part 2	1	T1LA64A	Grange School, Aylesbury	M	1930-2130	27-Feb-12	10wks	£80
	1	J4LA60A	Highcrest ALC, High Wyc	Th	1930-2130	01-Mar-12	10wks	£80
	1	R1LA83A	Winslow ALC	M	1000-1200	27-Feb-12	10wks	£80

FOREIGN LANGUAGES

Course Title	Level	Code	Venue	Day	Time	Start	Length	Cost	
French - Beginners 1 - Follow On Pt 2 (Small Group)	1	P2LA22A	Stokenchurch ALC	Tu	1900-2100	06-Mar-12	10wks	£112	
French - How to make bookings by Phone	1	F4LA70N	Amersham ALC	Th	1300-1500	19-Apr-12	1 day	£16	
	1	D3LA111N	Beaconsfield ALC	W	1930-2130	21-Mar-12	1 day	£16	
	1	Z3LA63N	Chesham ALC	W	1930-2130	21-Mar-12	1 day	£16	
French - Order a Meal like a Local	1	D3LA103N	Beaconsfield ALC	W	1930-2130	28-Mar-12	1 day	£16	
	1	Z3LA62N	Chesham ALC	W	1930-2130	14-Mar-12	1 day	£16	
French - Order a Meal like a Local - Taster	1	B4LA97A	Evreham ALC, Iver	Th	1000-1200	17-May-12	1 day	Free	
French - Trains, Boats and Planes	1	F3LA112N	Amersham School	W	1930-2130	07-Mar-12	1 day	£16	
	1	Z3LA64N	Chesham ALC	W	1930-2130	18-Apr-12	1 day	£16	
French - Trains, Boats and Planes - Taster	1	B4LA101A	Evreham ALC, Iver	Th	1000-1200	17-May-12	1 day	Free	
French - Intermediate (Practise your Speaking)	2	F9LA20A	Amersham ALC	M/Tu/W	1000-1300	13-Feb-12	3days	£45	
	2	B9LA37A	Evreham ALC, Iver	M-F	1000-1300	02-Jul-12	1wk	£75	
	2	B9LA42A	Evreham ALC, Iver	M-Th	1930-2130	02-Jul-12	1wk	£40	
French - Intermediate Conversation	2	R9LA22A	Winslow ALC	M/Tu/W	1000-1300	02-Jul-12	1wk	£45	
	2	B9LA38A	Evreham ALC, Iver	M-F	1000-1300	09-Jul-12	1wk	£75	
French - Further Conversation (Practise your Speaking)	3	R9LA25A	Winslow ALC	M/Tu/W	1000-1300	23-Jul-12	1wk	£45	
French - Advanced Conversation	3	J4LA62A	Highcrest ALC, High Wyc	Th	1000-1200	12-Jan-12	18wks	£180	
German - Taster	1	R2LA68A	Winslow ALC	Tu	1100-1200	15-May-12	1 day	Free	
German - Beginners 1 (Intensive)	1	N9LA08A	Millbrook ALC, High Wyc	M-Th	1930-2130	09-Jul-12	1wk	£32	
German - Beginners 1 - Follow On Part 2	1	D2LA107A	Beaconsfield ALC	Tu	1930-2130	28-Feb-12	10wks	£80	
German - Beginners 1 - Follow On Pt 2 (Small Group)	1	R1LA85A	Winslow ALC	M	1930-2130	12-Mar-12	10wks	£112	
Greek - Beginners 1 - Follow On Pt 1 (Small Group)	1	J1LA61A	Highcrest ALC, High Wyc	M	1930-2130	09-Jan-12	20wks	£112	10wks
Italian - Taster	1	R2LA66A	Winslow ALC	Tu	1300-1400	15-May-12	1 day	Free	
	1	R4LA70A	Winslow ALC	Th	1930-2030	17-May-12	1 day	Free	
Italian - Beginners 1 - Get Started	1	J2LA45A	Highcrest ALC, High Wyc	Tu	1930-2130	17-Jan-12	6wks	£48	
	1	R4LA74A	Winslow ALC	Th	1930-2130	02-Feb-12	6wks	£48	
	1	A3LA51A	Gerrards Cross Memorial Ctr	W	1200-1400	29-Feb-12	10wks	£80	
Italian - Beginners 1 (Small Group)	1	R2LA75A	Winslow ALC	Tu	1300-1500	10-Jan-12	15wks	£168	
Italian - Beginners 1 (Intensive)	1	A9LA35A	Gerrards Cross Memorial Ctr	M-Th	0930-1230	13-Feb-12	1wk	£48	

FOREIGN LANGUAGES									
Course Title	Level	Code	Venue	Day	Time	Start	Length	Cost	
Italian - Beginners (Intensive)	I	N9LA02A	Millbrook ALC, High Wyc	M-Th	1000-1230	09-Jul-12	1wk	£40	
	I	R9LA23A	Winslow ALC	Tu/W/Th	1900-2130	17-Jul-12	1wk	£30	
Italian - For Your Holiday	I	K2LA08A	Princes Risborough School	Tu	1930-2130	28-Feb-12	5wks	£40	
Italian - Beginners I - Follow On Part 1	I	J2LA47A	Highcrest ALC, High Wyc	Tu	1930-2130	06-Mar-12	10wks	£80	
Italian - Beginners I - Follow On Part 2	I	F2LA106A	Amersham ALC	Tu	1930-2130	28-Feb-12	10wks	£80	
	I	F4LA72A	Amersham ALC	Th	1300-1500	01-Mar-12	10wks	£80	
	I	D1LA121A	Beaconsfield ALC	M	1300-1500	27-Feb-12	10wks	£80	
	I	T4LA77A	Grange School, Aylesbury	Th	1930-2130	01-Mar-12	10wks	£80	
	I	M1LA64A	Sir Wm Borlase's Grammar Sch, Marlow	M	1915-2115	20-Feb-12	10wks	£80	
	I	R4LA75A	Winslow ALC	Th	1930-2130	19-Apr-12	10wks	£80	
Italian Cinema	I	Z6LA66N	Chesham ALC	Sa	1000-1530	02-Jun-12	1day	£40	
Italian - How to make bookings by Email and Text	I	D3LA110N	Beaconsfield ALC	W	1930-2130	14-Mar-12	1day	£16	
Italian - How to make bookings by Phone	I	D3LA101N	Beaconsfield ALC	W	1930-2130	21-Mar-12	1day	£16	
Italian - Order a Meal like a Local	I	D3LA102N	Beaconsfield ALC	W	1930-2130	28-Mar-12	1day	£16	
Italian - Order a Meal like a Local - Taster	I	B4LA96A	Evreham ALC, Iver	Th	1000-1200	17-May-12	1day	Free	
Italian - Trains, Boats and Planes	I	D3LA105N	Beaconsfield ALC	W	1930-2130	04-Apr-12	1day	£16	
Italian - Trains, Boats and Planes - Taster	I	B4LA99A	Evreham ALC, Iver	Th	1300-1500	17-May-12	1day	Free	
Italian - Improve your Speaking (Intensive)	I	F9LA17A	Amersham ALC	M-Th	1000-1300	16-Jul-12	1wk	£48	
Italian - Refresh and Practice (Small Group)	2	R1LA86A	Winslow ALC	M	1400-1600	09-Jan-12	20wks	£280	
Italian - Refresh and Practise (Intensive)	2	R9LA20A	Winslow ALC	Tu/W/Th	1900-2130	03-Jul-12	1wk	£38	
Italian - Refresher 1 (Intensive)	2	F9LA24A	Amersham ALC	M-Th	1000-1300	13-Feb-12	1wk	£60	
Italian - Refresher 2 (Intensive)	2	Z9LA14A	Chesham ALC	M-Th	1000-1300	26-Mar-12	1wk	£60	
Portuguese - Get By	I	D6LA47N	Beaconsfield ALC	Sa	1000-1530	23-Jun-12	1day	£40	
Portuguese - Beginners I - Follow On Part 2	I	D4LA62A	Beaconsfield ALC	Th	1930-2130	08-Mar-12	10wks	£80	
Romanian - A Taste of Language and Culture	I	D6LA45N	Beaconsfield ALC	Sa	1000-1530	23-Jun-12	1day	£40	
Russian - Beginners I (Small Group)	I	D3LA96A	Beaconsfield ALC	W	1930-2130	11-Jan-12	10wks	£112	
Russian - Advanced 2 (Small Group)	3	D1LA109A	Beaconsfield ALC	M	1930-2130	09-Jan-12	10wks	£140	
Spanish - Taster	I	R4LA69A	Winslow ALC	Th	1930-2030	17-May-12	1day	Free	
Spanish - Get By	I	B3LA34A	Evreham ALC, Iver	W	1930-2130	18-Apr-12	5wks	£40	
Spanish - Beginners I - Get Started	I	T4LA83A	Grange School, Aylesbury	Th	1930-2130	12-Jan-12	6wks	£48	

FOREIGN LANGUAGES									
Course Title	Level	Code	Venue	Day	Time	Start	Length	Cost	
Spanish - Beginners I - Get Started	I	M1LA68A	Sir Wm Borlase's Grammar Sch, Marlow	M	1915-2115	09-Jan-12	5wks	£40	
Spanish - Beginners I (Intensive)	I	Z9LA16A	Chesham ALC	M/Tu/W	1900-2130	02-Jul-12	1wk	£30	
	I	N9LA03A	Millbrook ALC, High Wyc	M-Th	1000-1200	09-Jul-12	1wk	£32	
	I	R9LA07A	Winslow ALC	M-Th	1000-1300	09-Jul-12	1wk	£48	
Spanish - For Your Holiday (Intensive)	I	D9LA06A	Beaconsfield ALC	M-Th	1930-2130	02-Jul-12	1wk	£32	
Spanish - Begin Again & Practise	I	R2LA74A	Winslow ALC	Tu	1000-1200	10-Jan-12	10wks	£80	
Spanish - Beginners I - Follow On Part 2	I	F1LA107A	Amersham School	M	1930-2130	09-Jan-12	20wks	£80	10wks
	I	D3LA118A	Beaconsfield ALC	W	1400-1530	29-Feb-12	10wks	£80	
	I	B4LA103A	Evreham ALC, Iver	Th	1930-2130	01-Mar-12	10wks	£80	
	I	T3LA70A	Grange School, Aylesbury	W	1930-2130	29-Feb-12	10wks	£80	
	I	J2LA43A	Highcrest ALC, High Wyc	Tu	1000-1200	28-Feb-12	10wks	£80	
	I	M1LA67A	Sir Wm Borlase's Grammar Sch, Marlow	M	1915-2115	20-Feb-12	10wks	£80	
	I	P3LA15A	Stokenchurch ALC	W	1900-2100	29-Feb-12	10wks	£80	
	I	R2LA72A	Winslow ALC	Tu	1000-1200	28-Feb-12	10wks	£80	
Spanish - Beginners I - Follow On Pt 2 (Small Group)	I	G4LA48A	Misbourne Sch, Gt Missenden	Th	1930-2130	01-Mar-12	10wks	£112	
Spanish - Beginners I - Follow On (Intensive)	I	F9LA23A	Amersham ALC	M-Th	1000-1300	13-Feb-12	1wk	£48	
Spanish - Order a Meal like a Local - Taster	I	B4LA98A	Evreham ALC, Iver	Th	1000-1200	17-May-12	1day	Free	
Spanish - Through Cuba	I	N4LA52A	Millbrook ALC, High Wyc	Th	1000-1200	03-May-12	6wks	£48	
Spanish - Through Madrid	I	F3LA113N	Amersham School	W	1930-2130	18-Apr-12	2wks	£32	
	I	A1LA64A	Gerrards Cross Memorial Ctr	M	1300-1500	27-Feb-12	6wks	£48	
Spanish - Trains, Boats and Planes	I	D3LA106N	Beaconsfield ALC	W	1930-2130	04-Apr-12	1day	£16	
Spanish - Trains, Boats and Planes - Taster	I	B4LA100A	Evreham ALC, Iver	Th	1000-1200	17-May-12	1day	Free	
Spanish - Etiquette (Understanding Spanish Ways)	I	D6LA48N	Beaconsfield ALC	Sa	1000-1530	23-Jun-12	1day	£40	
Spanish - Improve your Speaking (Intensive)	I	Z8LA37A	Chesham ALC	W/Th/F	1000-1300	18-Jul-12	1wk	£36	
Spanish - Intermediate Conversation	2	D1LA113A	Beaconsfield ALC	M	1230-1430	06-Feb-12	14wks	£140	
Spanish - Refresh & Practise	2	R1LA44A	Winslow ALC	M	1000-1200	14-May-12	5wks	£40	
Spanish - Refresh & Practise (Intensive)	2	R9LA21A	Winslow ALC	Tu/W/Th	1000-1300	03-Jul-12	1wk	£45	
Spanish - Culture and Advanced Grammar (Part 2)	3	A2LA71A	Gerrards Cross Memorial Ctr	Tu	0930-1130	07-Feb-12	14wks	£140	

FOREIGN LANGUAGES									
Course Title	Level	Code	Venue	Day	Time	Start	Length	Cost	
SIGN LANGUAGE									
Sign Language - Taster	I	R2LA70A	Winslow ALC	Tu	1930-2030	15-May-12	1 day	Free	
Sign Language BSL - Thinking of Learning?	I	Q6LA06A	Quarrendon ALC, Aylesbury	Sa	1000-1200	30-Jun-12	1 day	Free	
	I	Z6LA64A	Chesham ALC	Sa	1000-1200	07-Jul-12	1 day	Free	
	I	R6LA63A	Winslow ALC	Sa	1400-1600	07-Jul-12	1 day	Free	
Sign Language - Intro to BSL Level I	I	J4LA39A	Highcrest ALC, High Wyc	Th	0930-1200	03-May-12	4wks	£40	
	I	T1LA59A	Grange School, Aylesbury	M	1930-2130	11-Jun-12	5wks	£40	
Sign Language - Intro to BSL Level I (Intensive)	I	N9LA15A	Millbrook ALC, High Wyc	M-F	1000-1200	16-Jul-12	1wk	£40	
Sign Language BSL - Basic Signing	I	J6LA47N	Highcrest ALC, High Wyc	Sa	1000-1400	03-Mar-12	1 day	£32	

HAIR & BEAUTY									
Beauty - Mini Facials and Manicures	I	R6HB03N	Winslow ALC	Sa	1000-1530	26-May-12	1 day	£45	
Beauty - Top to Toe	I	T1HB03A	Grange School, Aylesbury	M	1930-2130	20-Feb-12	5wks	£55	
Bridal and Special Occasion Make Up	I	R6HB04N	Winslow ALC	Sa	1000-1530	03-Mar-12	1 day	£45	
Discover your Colour and Style	I	B6HB17N	Evreham ALC, Iver	Sa	1000-1530	16-Jun-12	1 day	£40	
	I	J6HB42N	Highcrest ALC, High Wyc	Sa	1000-1530	03-Mar-12	1 day	£40	
Dressing Hair & Make Up for Special Occasions	I	J6HB14N	Highcrest ALC, High Wyc	Sa	1000-1530	03-Mar-12	1 day	£44	
Hairdressing - Clippers & Comb	I	N6HB08N	Millbrook ALC, High Wyc	Sa	1000-1530	05-May-12	1 day	£44	
Hairdressing - Family & Friends	I	R6HB08N	Winslow ALC	Sa	0930-1530	17-Mar-12	1 day	£44	
	I	D4HB09A	Beaconsfield ALC	Th	0930-1130	19-Apr-12	5wks	£54	
	I	D6HB13N	Beaconsfield ALC	Sa	1000-1530	23-Jun-12	1 day	£44	
Hairdressing - Home-Cutting and Styling	I	D4HB08A	Beaconsfield ALC	Th	0930-1130	24-May-12	5wks	£54	
Hairdressing - Introduction Cutting and Colouring Techniques	I	R6HB05N	Winslow ALC	Sa	0930-1630	30-Jun-12	1 day	£48	
Period Hair and Make Up	I-2	R8HB01N	Winslow ALC	Tu/W	1000-1500	24-Jul-12	2wks	£80	
Hair Removal (Depilation) Warm Waxing	I	Z6CT36N	Chesham ALC	Sa	1000-1530	28-Apr-12	1 day	£40	
	I	Z6CT37N	Chesham ALC	Sa	1000-1530	23-Jun-12	1 day	£40	
Make Up - for Special Occasions - Taster	I	R2HB05A	Winslow ALC	Tu	1130-1230	24-Jul-12	1 day	£8	
Make Up and Eye Treatments	I	T3HB03A	Grange School, Aylesbury	W	1930-2130	18-Apr-12	5wks	£55	

CPD COURSES FOR THERAPISTS									
Advanced Massage Techniques for Therapists (Hips, Pelvis, Back)	3	J8CT02N	Highcrest ALC, High Wyc	Sa/Su	0930-1600	24-Mar-12	1wkd	£96	

CPD COURSES FOR THERAPISTS									
Course Title	Level	Code	Venue	Day	Time	Start	Length	Cost	
Advanced Massage Techniques for Therapists (Neck, Shoulders, Back)	3	B8CT62N	Evreham ALC, Iver	Sa/Su	0930-1600	16-Jun-12	1wkd	£96	
Hopi Ear Candling for Therapists	I	B6CT99N	Evreham ALC, Iver	Sa	1000-1530	02-Jun-12	2wks	£80	
Thai Herbal Steam Treatment for Therapists	2	J6CT35N	Highcrest ALC, High Wyc	Sa	1000-1600	21-Apr-12	1 day	£44	
Table Thai Massage for Therapists (Part I)	2	J6CT34N	Highcrest ALC, High Wyc	Sa	1000-1600	05-May-12	1 day	£44	
Thai Reflexology for Therapists	2	Z6CT40N	Chesham ALC	Sa	1000-1600	11-Feb-12	1 day	£44	

COMPLEMENTARY THERAPIES									
Alexander Technique - Introduction	I	J6CT09N	Highcrest ALC, High Wyc	Sa	1000-1530	03-Mar-12	1 day	£40	
Alexander Technique - Beginners	I	D3CT03A	Beaconsfield ALC	W	1930-2130	18-Apr-12	5wks	£50	
Alexander Technique - All Levels	I-2	D1CT01A	Beaconsfield ALC	M	1945-2115	09-Jan-12	10wks	£75	
Body Massage - Introduction	I	B6CT32N	Evreham ALC, Iver	Sa	1000-1530	21-Apr-12	1 day	£40	
Further Body Massage for Relaxation	2	Z6CT35N	Chesham ALC	Sa	1000-1530	07-Jul-12	1 day	£40	
	2	J6CT29N	Highcrest ALC, High Wyc	Sa	1000-1530	24-Mar-12	1 day	£40	
Indian Head Massage - Introduction	I	Z6CT38N	Chesham ALC	Sa	1000-1530	28-Apr-12	1 day	£40	
	I	B6CT96N	Evreham ALC, Iver	Sa	1000-1530	03-Mar-12	1 day	£40	
Massage - Relaxation (Couples)	I	J6CT15N	Highcrest ALC, High Wyc	Sa	1000-1530	03-Mar-12	1 day	£40	
	I	J6CT02N	Highcrest ALC, High Wyc	Sa	1000-1530	16-Jun-12	1 day	£40	
Massage - Thai Yoga Massage (Introduction)	I	D6CT27N	Beaconsfield ALC	Sa	1000-1530	23-Jun-12	1 day	£40	
	I	J6CT30N	Highcrest ALC, High Wyc	Sa	1000-1530	03-Mar-12	1 day	£40	
Meditation - Exploring Meditation	I	D6HE10N	Beaconsfield ALC	Sa	1000-1530	23-Jun-12	1 day	£40	
	I	B6HE09N	Evreham ALC, Iver	Sa	1000-1530	30-Jun-12	1 day	£40	
Reflexology - Introduction	I	B6CT47N	Evreham ALC, Iver	Sa	1000-1530	30-Jun-12	1 day	£40	
	I	N6CT04N	Millbrook ALC, High Wyc	Sa	1000-1530	05-May-12	1 day	£40	
Reiki 1 (Small Group)	I	B6CT94N	Evreham ALC, Iver	Sa	0930-1530	17-Mar-12	2wks	£110	
Reiki 2 (Small Group)	I	D6CT03N	Beaconsfield ALC	Sa	0930-1530	19-May-12	2wks	£118	
Shiatsu - Introduction	I	R6CT20N	Winslow ALC	Sa	1000-1530	10-Mar-12	1 day	£43	
Thai Hand & Foot Massage - Introduction	I	Z6CT32N	Chesham ALC	Sa	1000-1530	17-Mar-12	1 day	£40	
Tibetan Acupressure Head Massage - Introduction	I	D6CT23N	Beaconsfield ALC	Sa	1000-1530	23-Jun-12	1 day	£40	
Traditional Thai Foot Massage - Introduction	I	J3CT20N	Highcrest ALC, High Wyc	W	1930-2130	29-Feb-12	4wks	£64	

MUSIC & DANCE

Course Title	Level	Code	Venue	Day	Time	Start	Length	Cost		
African Drumming (adults only)	1	J6PA05N	Highcrest ALC, High Wyc	Sa	1000-1200	03-Mar-12	1 day	£16		
Bagpipes - Introduction	1	W1PA10A	John Colet Sch, Wendover	M	1930-2130	09-Jan-12	10wks	£100		
Bagpipes - Continuation	2	Z2PA02A	Chesham ALC	Tu	1930-2130	17-Apr-12	10wks	£100		
Ballet - Improvers/Elementary (Small Group)	2	B4PA10A	Evreham ALC, Iver	Th	1045-1215	12-Jan-12	16wks	£105	8wks	
Ballet - Intermediate/Advanced (Small Group)	2-3	B4PA11A	St Nicolas C of E Sch, Maidenhead	Th	1945-2045	12-Jan-12	16wks	£70	8wks	
Ballroom Dancing - Absolute Beginners	1	F1PA04A	Amersham School	M	2000-2200	09-Jan-12	20wks	£100	10wks	
Dj Production and Music Technology	M	B3PA25A	Evreham ALC, Iver	W	1900-2130	11-Jan-12	5wks	£63		
Guitar - Improvers 2	2	B1PA13A	Evreham ALC, Iver	M	0945-1145	09-Jan-12	20wks	£100	10wks	
Guitar - Improvers 3	3	B3PA23A	Evreham ALC, Iver	W	0945-1145	11-Jan-12	20wks	£100	10wks	
Guitar - Advanced 2	3	B2PA50A	Evreham ALC, Iver	Tu	0945-1145	10-Jan-12	20wks	£100	10wks	
Guitar - Advanced 2/3	3	B4PA47A	Evreham ALC, Iver	Th	1930-2130	12-Jan-12	20wks	£100	10wks	
Guitar Workshop - Key Transposition (all levels)	M	B6PA23N	Evreham ALC, Iver	Sa	1000-1530	21-Jul-12	1 day	£40		
Music - Russian Song (OUDCE)	1	A1PA24N	Gerrards Cross Memorial Ctr	M	1030-1230	09-Jan-12	10wks	£138		
Music - The Great Age of French Opera (OUDCE)	1	A1PA25N	Gerrards Cross Memorial Ctr	M	1030-1230	16-Apr-12	10wks	£138		
Salsa - Beginners	1	R3PA07A	Winslow ALC	W	1000-1130	11-Jan-12	20wks	£75	10wks	
Saxophone - Beginners (Term 2)	1	T3PA03A	Grange School, Aylesbury	W	1930-2130	11-Jan-12	16wks	£80	8wks	

SPECIAL INTEREST

Archaeology - Chilterns - Ice Age to Saxons (OUDCE)	1	P1SC19N	Stokenchurch ALC	M	1900-2100	16-Jan-12	8wks	£138		
Assertiveness & Confidence Building	1	Z6EC27N	Chesham ALC	Sa	1000-1530	12-May-12	1 day	£40		
Astronomy - Starry Nights - Introduction	1	D6LA52N	Beaconsfield ALC	Sa	1000-1530	23-Jun-12	1 day	£40		
	1	J6SC02N	Highcrest ALC, High Wyc	Sa	1000-1530	03-Mar-12	1 day	£40		
Astronomy - Starry Nights Part 2 - (Small Group)	2	W3SC03A	John Colet Sch, Wendover	W	1930-2130	11-Jan-12	5wks	£90		
Bridge Introduction - Have a Go!	1	B6GM02N	Evreham ALC, Iver	Sa	1000-1530	16-Jun-12	1 day	£40		
Bridge - BFA Year 1 (Absolute Beginners)	1	F5GM24A	Amersham ALC	F	1000-1200	13-Jan-12	20wks	£100	10wks	
	1	D2GM12A	Beaconsfield ALC	Tu	1245-1445	10-Jan-12	20wks	£100	10wks	
	1	B2GM04A	Evreham ALC, Iver	Tu	1930-2130	10-Jan-12	20wks	£100	10wks	
	1	B3GM01A	Evreham ALC, Iver	W	1000-1200	11-Jan-12	20wks	£100	10wks	
Bridge - BFA Year 2	2	F5GM23A	Amersham ALC	F	1300-1500	24-Feb-12	15wks	£150		
Bridge - BFA Year 3	3	F4GM08A	Amersham ALC	Th	1915-2115	23-Feb-12	15wks	£150		
Bridge - Develop Your Skills (Year 3+)	3	F4GM09A	Amersham ALC	Th	1330-1530	23-Feb-12	15wks	£150		
Family History	1	N6HU33N	High Wycombe New Library	Sa	1000-1530	28-Jan-12	1 day	£40		

SPECIAL INTEREST

Course Title	Level	Code	Venue	Day	Time	Start	Length	Cost		
Family History	1	R4HU03A	Winslow ALC	Th	1930-2130	12-Jan-12	5wks	Free		
Finding Health through Diet - Introduction to a Career in Dietary Advice	1	J6HE15N	Highcrest ALC, High Wyc	Sa	1000-1530	24-Mar-12	1 day	£40		
	1	J6HE16N	Highcrest ALC, High Wyc	Sa	1000-1530	16-Jun-12	1 day	£40		
First Aid - Appointed Person Emergency First Aid	1	B6HE16N	Evreham ALC, Iver	Sa	0930-1600	25-Feb-12	1 day	£58		
History of the English Criminal Legal System; Law, Justice & Punishment	1	R6HU20N	Winslow ALC	Sa	1000-1600	17-Mar-12	1 day	£44		
Ancient Egypt - A Trip down the Nile	1	R8HU02N	Winslow ALC	M/Tu	1000-1530	23-Jul-12	2wks	£80		
Ancient Egypt - The Pyramids	1	R6HU17N	Winslow ALC	Sa	1000-1230	25-Feb-12	1 day	£20		
Ancient Egypt - The Valley of the Kings	1	R6HU19N	Winslow ALC	Sa	1000-1230	21-Apr-12	1 day	£20		
Ancient Egypt - Tutankhamun	1	R6HU18N	Winslow ALC	Sa	1000-1230	26-May-12	1 day	£20		
Italian Cinema	1	Z6LA66N	Chesham ALC	Sa	1000-1530	02-Jun-12	1 day	£40		
Life Coaching - Introduction	1	D6EC44N	Beaconsfield ALC	Sa	1000-1530	23-Jun-12	1 day	£40		
	1	Z6EC70N	Chesham ALC	Sa	1000-1530	10-Mar-12	1 day	£40		
Makaton Signing - Introduction	1	N6LA18N	Millbrook ALC, High Wyc	Sa	1000-1530	05-May-12	1 day	£53		
Makaton Signing - Beginners	1	T3LA55A	Grange School, Aylesbury	W	1930-2130	29-Feb-12	5wks	£66		
Makaton Signing - Beginners (Intensive)	1	N9LA12A	Millbrook ALC, High Wyc	M-Th	1900-2130	09-Jul-12	1wk	£66		
Makaton Signing - Continuation	2	T3LA64A	Grange School, Aylesbury	W	1930-2130	18-Apr-12	5wks	£66		
Neuro Linguistic Programming - Introduction	1	Z6EC67N	Chesham ALC	Sa	1000-1530	25-Feb-12	1 day	£40		
	1	N6EC17N	Millbrook ALC, High Wyc	Sa	1000-1530	05-May-12	1 day	£40		
Neuro Linguistic Programming - Continuation	2	K2EC11A	Princes Risborough School	Tu	1930-2130	10-Jan-12	5wks	£50		
Personal Safety and Self Defence	1	J6HE13N	Highcrest ALC, High Wyc	Sa	1000-1530	03-Mar-12	1 day	£40		
Philosophy - Greek - from Plato to Plotinus (OUDCE)	1	A3HU24N	Gerrards Cross Memorial Ctr	W	1415-1615	18-Jan-12	10wks	£138		
Photography - Masterclass	2	R3AR15N	Winslow ALC	W	1000-1530	25-Jul-12	1 day	£40		
Positive Thinking the NLP Way	1	J6HU38N	Highcrest ALC, High Wyc	Sa	1000-1530	03-Mar-12	1 day	£40		
Psychology - Introduction	1	T4HU02A	Grange School, Aylesbury	Th	1930-2130	19-Apr-12	5wks	£50		
	1	J6HU60N	Highcrest ALC, High Wyc	Sa	1000-1530	03-Mar-12	1 day	£40		
	1	B4HU06A	Evreham ALC, Iver	Th	1930-2130	23-Feb-12	5wks	£50		
Psychology - Managing Your Teenager	1	D6HU11N	Beaconsfield ALC	Sa	1000-1300	23-Jun-12	1 day	£24		
Red Kites in the Chilterns - Talk and Walk	1	P4AN04N	Stokenchurch ALC	Th	1000-1300	09-Feb-12	1 day	£24		

SPECIAL INTEREST									
Course Title	Level	Code	Venue	Day	Time	Start	Length	Cost	
Red Kites in the Chilterns - Talk and Walk	I	P4AN05N	Stokenchurch ALC	Th	1000-1300	26-Apr-12	1 day	£24	
Social Psychology - Introduction	I	D6HU13N	Beaconsfield ALC	Sa	1000-1530	23-Jun-12	1 day	£40	
Speaking Confidently in Public	I	J4EC07A	Highcrest ALC, High Wyc	Th	1930-2130	01-Mar-12	3wks	£30	
Theatrical & Media Make Up	I	T1HB02A	Grange School, Aylesbury	M	1930-2130	09-Jan-12	5wks	£53	
Theatrical Make Up - Taster	I	R4HB05A	Winslow ALC	Th	1930-2030	17-May-12	1 day	Free	

ACTIVE LIFESTYLES

HEALTH & FITNESS (Look After Yourself)

Archery - Beginners (Small Group)	2	P6SF07A	Stokenchurch ALC	Sa	1000-1300	21-Apr-12	5wks	£101	
Badminton - Intermediate	2	P2SF08A	Stokenchurch ALC	Tu	1930-2100	10-Jan-12	20wks	£78	10wks
Exercise & Dance	I	B3SF32A	Bourne End Community Centre	W	1330-1500	11-Jan-12	20wks	£75	10wks
Exercise & Dance	I	P3SF160F	Stokenchurch ALC	W	1000-1100	11-Jan-12	20wks	£50	10wks
Exercise - Gentle 50+	I	R1SF36A	Haddenham Youth Centre	M	0930-1030	09-Jan-12	20wks	£50	10wks
Exercise - Gentle 60+	I	R4SF17A	Bernard Hall, Cuddington	Th	1000-1100	12-Jan-12	20wks	£50	10wks
Exercise - Mature Movers	I	B4SF20A	Pugin Hall, Marlow	Th	1415-1515	12-Jan-12	20wks	£50	10wks
Fitness / Pilates	I	D2SF08A	Beaconsfield ALC	Tu	1945-2045	10-Jan-12	20wks	£50	10wks
Fitness for Men	I	Z4SF04A	Chiltern Hills Academy	Th	1930-2130	12-Jan-12	20wks	£100	10wks
Freestyle Fitness Yoga	I	T1SF23A	Grange School, Aylesbury	M	1900-2000	09-Jan-12	20wks	£50	10wks
Pilates - Beginners	I	R1SF41A	Winslow ALC	M	1930-2045	09-Jan-12	10wks	£63	
Pilates - Beginners	I	R2SF24A	Winslow ALC	Tu	1000-1115	10-Jan-12	10wks	£63	
Gentle Exercise 60+ - Taster	I	B2SF43A	Evreham ALC, Iver	Tu	1000-1100	15-May-12	1 day	Free	
Get Fit Exercise - Women 50+	I	A5SF03A	Gerrards Cross Memorial Ctr	F	1115-1215	13-Jan-12	20wks	£50	10wks
Golf - Have a Go!	I	B3SF58N	Wexham Park Golf Club	W	1030-1130	13-Jun-12	5wks	£40	
	I	B7SF15N	Wexham Park Golf Club	Su	1000-1100	17-Jun-12	5wks	£40	
Golf - Beginners 1	I	B1SF71N	Wexham Park Golf Club	M	1130-1230	09-Jan-12	10wks	£80	
	I	B7SF14N	Wexham Park Golf Club	Su	1000-1100	15-Jan-12	10wks	£80	
Pilates for Health - Beginners/Improvers	I-2	P1SF08A	Stokenchurch ALC	M	1245-1345	09-Jan-12	20wks	£50	10wks
Pilates for Health - Improvers	2	B1SF66A	Bourne End Community Centre	M	1415-1515	09-Jan-12	20wks	£50	10wks
Stay Fit Exercise - Men 50+	I	A5SF04A	Gerrards Cross Memorial Ctr	F	1000-1100	13-Jan-12	20wks	£50	10wks
Stay Fit Exercise 50+	I	B2SF41A	Bourne End Community Centre	Tu	0915-1015	10-Jan-12	20wks	£50	10wks
Stretch & Relax	I-2	F3SF13A	Halton Village Hall	W	1815-1945	11-Jan-12	20wks	£75	10wks
Tennis - Rusty Rackets	I-2	R3SF58A	Winslow ALC	W	0930-1100	18-Apr-12	10wks	£75	
Zumba	I	R3SF60A	Winslow ALC	W	1115-1215	11-Jan-12	20wks	£50	10wks
Tai Chi - Improve your Health (Beginners Term 2)	I	T1SF22A	Grange School, Aylesbury	M	2000-2115	09-Jan-12	20wks	£63	10wks

YOGA & TAI CHI

Course Title	Level	Code	Venue	Day	Time	Start	Length	Cost	
Tai Chi - For Arthritis	I	B2SF34A	Bourne End Community Centre	Tu	1030-1130	10-Jan-12	20wks	£50	10wks
	I	N3SF11A	Downley Old Sch Comm Ctr, High Wyc	W	1045-1145	11-Jan-12	20wks	£50	10wks
	I	R1SF37A	Haddenham Youth Centre	M	1045-1145	09-Jan-12	20wks	£50	10wks
Tai Chi - For Health	I	N1SF51A	Downley Old Sch Comm Ctr, High Wyc	M	1930-2030	09-Jan-12	20wks	£50	10wks
Tai Chi - For Health (Lev 2)	2	B2SF47A	Bourne End Community Centre	Tu	1145-1245	10-Jan-12	5wks	£25	
Tai Chi - Beginners 2	I	F4SF15A	Amersham ALC	Th	1900-2015	12-Jan-12	20wks	£63	10wks
	I	Z4SF51A	Chesham ALC	Th	1900-2015	26-Jul-12	6wks	£38	
Tai Chi - Improvers	2	Z1SF51A	Chesham ALC	M	2030-2145	09-Jan-12	20wks	£63	10wks
	2	Z1SF52A	Chesham ALC	M	2030-2145	23-Jul-12	6wks	£38	
Tai Chi - Advanced	3	F4SF16A	Amersham ALC	Th	2030-2200	12-Jan-12	20wks	£75	10wks
Tai Chi - Advanced	2	Z4SF50A	Chesham ALC	Th	2030-2200	26-Jul-12	6wks	£45	
Yoga - Taster	I	R3SF56A	Winslow ALC	W	1330-1445	16-May-12	1 day	Free	
Yoga - Gentle for Health and Mobility - Taster	I	B3SF59A	Evreham ALC, Iver	W	1330-1430	16-May-12	1 day	Free	
Yoga & Relaxation	I	J1SF03A	Totteridge and District Community Centre	M	1000-1130	09-Jan-12	20wks	£75	10wks
Yoga & Relaxation - Beginners/Improvers	I-2	P4SF12A	Stokenchurch ALC	Th	1930-2100	12-Jan-12	20wks	£75	10wks
Yoga - (with Alexander Technique) - Introduction	I	D6CT24N	Beaconsfield ALC	Sa	1000-1530	23-Jun-12	1 day	£40	
Yoga - (with Alexander Technique)	I-2	D1SF04A	Beaconsfield ALC	M	1800-1930	16-Apr-12	10wks	£75	
	I-2	D1SF13A	Beaconsfield ALC	M	1800-1930	23-Jul-12	7wks	£53	
Yoga - Beginners	I	B6SF35A	Evreham ALC, Iver	Sa	1000-1130	14-Jan-12	20wks	£75	10wks
	I	R2SF05A	Winslow ALC	Tu	1800-1915	10-Jan-12	20wks	£63	10wks
Yoga - Gentle for Health and Mobility	I	B1SF73A	Burnham Library	M	1330-1430	09-Jan-12	20wks	£50	10wks
	I	B3SF58A	Evreham ALC, Iver	W	1330-1430	11-Jan-12	20wks	£50	10wks
Yoga - Beginners/Improvers	I-2	F1SF30A	Amersham School	M	1930-2100	09-Jan-12	20wks	£75	10wks
	I-2	D1SF10A	Beaconsfield ALC	M	1800-1930	09-Jan-12	10wks	£75	
	I-2	F3SF11A	Halton Village Hall	W	2000-2130	11-Jan-12	20wks	£75	10wks
	I-2	J3SF21A	Highcrest ALC, High Wyc	W	1930-2100	11-Jan-12	20wks	£75	10wks
	I-2	R2SF03A	Winslow ALC	Tu	1000-1130	10-Jan-12	20wks	£75	10wks
	I-2	R2SF04A	Winslow ALC	Tu	1300-1430	10-Jan-12	20wks	£75	10wks
	I-2	R3SF06A	Winslow ALC	W	2000-2130	11-Jan-12	20wks	£75	10wks
Yoga - Improvers	2	R2SF06A	Winslow ALC	Tu	1945-2115	10-Jan-12	20wks	£75	10wks
	2	R3SF46A	Winslow ALC	W	1815-1945	11-Jan-12	20wks	£75	10wks
Yoga - Iyengar - Beginners/Improvers	I-2	F3SF10A	Gt Missenden C of E Cmb Sch	W	1930-2130	11-Jan-12	20wks	£100	10wks
Yoga - Therapeutic Exercise For Health & Well Being	I	A2SF07A	Gerrards Cross Memorial Ctr	Tu	0915-1030	10-Jan-12	20wks	£63	10wks
Yoga for Parent and Baby	I	J1SF15A	Highcrest ALC, High Wyc	M	1000-1100	09-Jan-12	5wks	£50	
	I	J3SF23A	Highcrest ALC, High Wyc	W	1330-1430	11-Jan-12	5wks	£50	

How to enrol

Please talk to an Advisor by phone on **0845 045 4040** or check the full course information details online at **www.adultlearningbcc.ac.uk**

In person

At any of the main sites throughout Buckinghamshire: Amersham, Evreham, Winslow, Quarrendon, Millbrook

Please call **0845 045 4040** for information and to check centre opening times or go to our website.

Email studentenquiries@buckscc.gov.uk

Online

www.adultlearningbcc.ac.uk

We will process enrolments the next working day and send you course information details with your receipt. This confirms your place on the course. Course information sheets and maps can also be printed from the website.

By post

Use the enrolment form in the course listings. It is very important that you complete both sides. An incomplete form may delay the processing of your enrolment. Complete your credit/debit card details or alternatively send with a cheque/postal order for the correct amount made payable to Buckinghamshire County Council to:

Evreham Adult Learning Centre
Data Centre, Swallow Street, Iver SL0 0HS

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**You may be eligible
for help with fees.**

See page 16 for more information,
visit www.adultlearningbcc.ac.uk
or call **01296 383582**.

Skills for Life

Are your English and Maths skills holding you back?

Improving your skills in English, Maths or ESOL (English for Speakers of Other Languages) can help you to:

- gain confidence
- find a new job
- get promotion at work
- gain a qualification
- help your children with their school work
- gain citizenship or indefinite leave to remain

What are the courses like?

We have friendly tutors who work with small groups of students. We have part-time classes in local venues, in the daytime and the evening. You can join most classes at any time throughout the year and work towards a qualification.

How will I find a course that is right for me?

We work with learners of all levels of ability, from beginners (Pre-Entry) to Level 2 (GCSE). We ask our learners to come to see us for an informal assessment before starting a course. This helps us to make sure that the course is right for you.

What is ESOL (English for Speakers of Other Languages)?

If your first language is not English, and you want to improve your English skills, you can join an ESOL class. In Entry Level ESOL classes, you can gain the speaking and listening certificate you need for citizenship or indefinite leave to remain.

How much will it cost?

Many courses are free. There is usually a fee for GCSE and ESOL courses; however, you may be entitled to help with course fees and childcare costs up to £200 per year if you receive a means-tested benefit. Call 01296 383582 for help with fee information.

For adults with learning disabilities/difficulties we offer a variety of courses to help you learn new skills, make new friends and have fun! Call Carol Haines on 01296 398957.

For further information on English, Maths or ESOL courses please call 01296 398957 (Aylesbury/Chilterns) or 01494 475975 (Wycombe/Burnham).